

## CORE-IV MANAGEMENT OF LIBRARY AND INFORMATION SCIENCE

### LONG QUESTIONS:

1. Define the concept of library management. Explain the significance of effective library management in providing quality services to users.
2. Discuss the key principles of library management. How do these principles guide decision-making and operations within library and information centers?
3. Examine the role of library mission statements and strategic planning in library management. How does strategic planning help libraries align their goals with user needs?
4. Describe the functions and responsibilities of a library director or head librarian. How does leadership contribute to effective library management?
5. Discuss the concept of collection development in library management. What strategies can libraries employ to build and maintain relevant and diverse collections?
6. Explain the significance of information literacy programs in library management. How do libraries promote information literacy among their users?
7. Discuss the challenges and strategies for managing digital collections and electronic resources in modern libraries. How do libraries ensure access, preservation, and licensing compliance for e-resources?
8. What is library budgeting, and how does it relate to financial management in library management theory? How can libraries allocate and manage their budgets effectively?
9. Examine the role of library cataloguing and classification systems in library management. How do these systems enhance the organization and discoverability of library materials?
10. Discuss the concept of user services in library management. What services do libraries provide to meet the diverse needs of their users, including reference services and interlibrary loans?
11. Explain the importance of technology in library management. How do libraries leverage automation, integrated library systems (ILS), and digital tools to improve operations and services?
12. What is library marketing, and how does it contribute to library management? How do libraries promote their services and engage with their user communities?
13. Describe the role of library staff training and professional development in library management. How do well-trained staff members enhance library operations and user satisfaction?
14. Discuss the concept of library ethics and intellectual freedom. How do libraries uphold ethical standards, including intellectual property rights and privacy, in their operations?
15. Examine the challenges and opportunities of managing special libraries, such as corporate libraries, law libraries, and medical libraries. How do their unique needs impact library management?
16. What is library space planning, and how does it influence library management? How can libraries design and adapt physical spaces to accommodate changing user preferences and needs?

17. Discuss the significance of collaboration and partnerships in library management. How do libraries collaborate with other institutions, organizations, and stakeholders to enhance their services and resources?
18. Explain the role of library assessment and evaluation in library management. How do libraries measure their performance and user satisfaction, and use this data for improvement?
19. Describe the challenges and strategies for managing information security and privacy in library management. How do libraries protect sensitive user data and digital collections?
20. What is the role of library advocacy in library management? How do libraries advocate for funding, support, and recognition at the community, institutional, and national levels?
21. Examine the principles of disaster planning and recovery in library management. How do libraries prepare for and respond to emergencies that threaten their collections and operations?
22. Discuss the impact of intellectual property rights and copyright laws on library management. How do libraries navigate copyright issues, fair use, and licensing agreements in the digital age?
23. Explain the concept of user-centered library design and services. How do libraries gather user feedback and incorporate it into their management decisions and service offerings?
24. What is the role of library associations and professional organizations in library management theory? How do these organizations support professional development and best practices in the field?
25. Discuss the challenges and considerations in managing libraries in culturally diverse and global contexts. How do libraries address cultural sensitivity and provide inclusive services to diverse user populations?

### **SHORT QUESTIONS:**

1. What is library management?
2. Why is effective library management essential for information centers?
3. What are the primary goals of library management?
4. Define the concept of strategic planning in library management.
5. How does a library's mission statement guide its operations?
6. Explain the role of leadership in library management.
7. What responsibilities does a library director or head librarian typically have?
8. Define collection development in library management.
9. How do libraries decide what materials to add to their collections?
10. What is information literacy, and why is it important in library management?
11. Describe the functions of reference services in a library.
12. How do libraries facilitate interlibrary loans for users?
13. What is library budgeting, and why is it crucial for library management?
14. Explain the significance of cataloguing and classification systems in libraries.
15. What is the purpose of an integrated library system (ILS)?
16. How have digital tools transformed library operations and services?
17. What is library marketing, and how does it benefit libraries?
18. Define the term "professional development" in the context of library staff.
19. How do libraries uphold ethical standards in their operations?

20. What is intellectual freedom, and why is it important in libraries?
21. Describe the unique challenges of managing special libraries.
22. How can library spaces be designed to meet evolving user needs?
23. Explain the concept of library collaboration and partnerships.
24. Why is library assessment and evaluation crucial in library management?
25. How do libraries protect user data and digital collections from security breaches?
26. What role does library advocacy play in securing support and funding?
27. How do libraries prepare for and respond to disasters that threaten their collections?
28. Discuss the impact of copyright laws on library management.
29. What is user-centered library design, and how does it improve services?
30. Explain the significance of library associations and professional organizations.
31. How can libraries gather user feedback for better management decisions?
32. What challenges do libraries face when managing culturally diverse populations?
33. Describe the role of technology in library management.
34. How do libraries promote information literacy among users?
35. What are the benefits of adopting open-access policies in libraries?