


07/8/18

**MINUTES OF THE 10<sup>TH</sup> MEETING OF THE EXECUTIVE COMMITTEE,  
GOVERNMENT AUTONOMOUS COLLEGE, ROUEKELA HELD ON 05.8.2018 AT 11 A.M.  
VENUE – COMPUTER SCIENCE DEPARTMENT**

1. The 10<sup>th</sup> meeting of the Executive Committee (E.C.) was held on 05.08.2018 at 11 A.M. under the chairmanship of Prof. Simanchal Panigrahi, Senior Professor, NIT, Rourkela.

Following Members were present:

- |   |                  |
|---|------------------|
| 1. Prof. Dr. Simanchal Panigrahi,<br>Sr. Prof. NIT, Rourkela, Chairmen, EC.   | Chairman         |
| 2. Dr. Debendranath Behera,<br>Principal  | Member Secretary |
| 3. Dr. Debendranath Sahoo,<br>Sr. Deputy Director, I.G.H., Rourkela, Member   | Member           |
| 4. Prof. Sanjat Kumar Sahoo, Registrar and<br>Professor, Deptt. of Environmental Science,<br>Sambalpur University, Jyotivihar, Burla. | Member           |
| 5. Dr. Iswar Prasad Mohanty,<br>Asso. Prof. in Statistics   | Member           |
| 6. Dr.(Mrs.) Sasmita Samal, Asst. Professor,<br>Asst. Professor in Chemistry  | Member           |
2. The meeting started with the presentation of bouquets to the esteemed members of the Executive Committee. At the outset, the Principal-cum-Member Secretary extended a warm welcome to all the members of the Executive Committee for making it convenient to attend the meeting.
3. The proceeding of the meeting commenced with Dr. Simanchal Panigrahi, Chairmen, and Executive Committee on the Chair. The Minutes of the last Executive Committee Meeting held on 26.05.2017 presented by Sri Radhakanta Pradhan, Asso. Professor in Zoology and Academic Bursar was approved by the august body.
4. The Principal-cum-Member Secretary, Prof. Debendranath Behera initiated the discussion. He presented the various developmental activities undertaken and completed during the previous year i.e.2017-18.
5. Dr. Deepak Kumar Singh, Asst. Prof. in Zoology & Asso. Academic Bursar presented the recommendation of the academic council for approval and it was approved by the august body.
6. Sri K.C.Jena, Controller of Examination presented the recommendation of the Examination committee (copy attached). He also presented the abstracts of the results of both Under Graduate and Post Graduate students for the year 2017-18.



  
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7. Dr. Bijay Kumar Behera, Accounts Bursar presented the expenditure statement of the Govt. funds and other funds for kind perusal of the Executive committee. The Resolution of Finance Committee held on 23.07.2018 is approved by the committee.

8. The following proposals were placed before Executive Committee for discussion and approval:
- The completion of all Development works (Annexure 1).
  - Silent DG set (2 Nos.) for college already purchased from College Examination fund, e-governance etc. as per purchase committee resolution is approved.
  - Extension of Library Building from Self Financing Fund as per resolution of the purchase committee is approved by the committee.
  - Un-utilised Self Financing Fund balance May be utilised for construction of Building for the self finance Department.

Revised Remuneration as per recommendation of Finance Commute dated 23/07/2018.

Sl. No	Name	Work place & Assignment	Present Remuneration	Revised Remuneration	Head of Payment
1	Controller	Auto. Exam. Cell	Rs.1,200/-	Rs. 2000/-	Auto. Exam. Cell
2	Dy. Controller	Auto. Exam. Cell	Rs.1000/-	Rs. 1,500/-	Auto. Exam. Cell
3	Accounts Bursar	Accounts Section	--	Rs. 2000/-	College Dev.
4	Sri Surendra Kumar Nanda	Office/Off. Assistant	Rs. 17,000/-	Rs. 17,000/-	Self-Financing
5	Smt. Geetanjali Dash	Conf. Asst. Auto. Exam. Cell	Rs.15,000/-	Rs.15,000/-	Auto. Exam. Cell
6	Sri Ramakrushna Khandual	DEO. Office	Rs.10,000/-	Rs.15,000/-	Self-Financing
7	Sri Divya Jiban Swain	Tech. Asst. CSC,	Rs.15,000/-	Rs.15,000/-	Self-Financing
8	Sri B.Garanaik	Lab. Assistant, Zool (+3 &PG)	Rs.10,000/-	Rs.15,000/-	College Dev.
9	Sri Arun Kumar Nanda	Lab. Assistant, Chem. (+3 &PG)	Rs.10,000/-	Rs. 15,000/-	College Dev.
10	Sri Sarat Chandra Dash	Lab. Assistant, Physics (+2)	Rs.8,000/-	Rs.12,000/-	College Dev.
11	Sri Deepen Ray	Lab. Assistant, Zool (+2)	Rs.8,000/-	Rs.12,000/-	College Dev.
12	Sri Rohit Nag	Lab. Attendant S.F	Rs.6000/-	Rs.7,500/-	Self-Financing
13	Sri Dasarath Kisan	Lab. Attendant S.F	Rs.6000/-	Rs.7,500/-	Self-Financing
14	Sri Radha Kanta Jena	Attendant, Office	Rs.5000/-	Rs.7,000/-	Self-Financing
15	Sri Managobinda Nayak	Attendant, Auto. Exam. Cell	Rs.5,000/-	Rs.7,000/-	Auto. Exam. Cell
16	Sri Bhagaban Bhol	Attendant, Chem. Deptt.	Rs.5,000/-	Rs.7,000/-	College Dev.
17	Sri Narayan Giri, Attendant	Treasury Sarkar, Accts. Section (for local conveyance P/m)	Rs.500/-	Rs.1,500/-	College Dev.
18.	Sri Sarat Kumar Padhee, Demonstrator	Dealing Auto. Exam Cell Accounts	Rs.800/-	Rs.1000/-	Auto Exam Cell

- Special allowance of Rs. 3000/- (Rupees three thousand) only per month will be given to Smt. Gitanjali Dash, Conf. Asst. Auto. Exam. Cell for over stay due to her heavy work load. Allowance will be made from Auto. Exam Fund in addition to her remuneration.

Further, Sri Surendra Kumar Nanda, Office Assistant, Sri Ramakrushna Khandual, DEO. Office and Sri Divya Jiban Swain, Tech. Assistant, CSC will be given special allowance of Rs. 3000/- per month for over stay due to their heavy work load in addition to their remuneration from Self financing Department.

  
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9. The Committee approved the resolutions and suggestions made by academic council in its meeting dated 12.06.2018.
10. Election matter was discussed and Chairman suggested implementing the suggestions of Academic Council para 5 sub clause VII in its meeting Dt. 12.06.2018.
11. Dr. Iswar Prasad Mohanty, Member, Executive Committee conveyed the vote of thanks to the Chair and members.

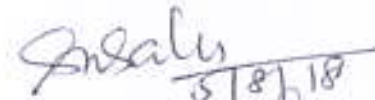



Chairman

Members



Principal-Cum-Member Secretary

1.   
5/8/18
2. Debenendra 
3. Iswar Mohanty
4. Samta Samal
- 5.



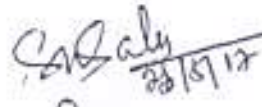
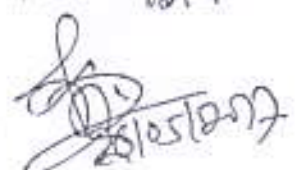

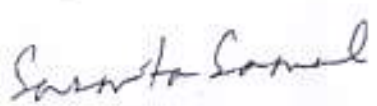


MINUTES OF THE 9<sup>TH</sup> MEETING OF EXECUTIVE COMMITTEE  
GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

HELD ON 26<sup>TH</sup> MAY, 2017 AT 12:30 P.M.

The 9<sup>th</sup> Meeting of the Executive Committee was held on 26.05.2017 at 12:30 P.M under the chairmanship of Prof(Dr.) Simanchal Panigrahi, Senior Professor & President, Teacher's Association, Department of Physics and Astro. Science, NIT, Rourkela.

The following members were present in the meeting.

- |  |   |                              |   |
|--|---|------------------------------|---|
| 01. Prof.(Dr.) Simanchal Panigrahi<br>Department of Physics and Astro. Science<br>NIT, Rourkela.                 | : | Chairman.                    |                |
| 02. Dr. Debendranath Behera, Principal<br>Govt. Autonomous College, Rourkela.                                    | : | Vice-President-cum-Secretary | <br>26.5.17    |
| 03. Prof. Sanjat Kumar Sahoo, Registrar &<br>Prof. Dept. of Environmental Science<br>Sambalpur University, Burla | : | Member                       | <br>28/5/17    |
| 04. Sri Purandhar Dharua, Registrar<br>G.M.University, Sambalpur   | : | Member                       | <br>28/5/2017 |
| 05. Sri Shyam Lal Singhal, Ex-President<br>Chamber of Commerce, Rourkela.  | : | Member                       |   |
| 06. Dr. Iswar Prasad Mohanty<br>Senior Reader in Statics   | : | Member                       |              |
| 07. Dr(Mrs) Sasmita Samal<br>Lecturer in Chemistry   | : | Member                       |              |

The following resolutions were passed in the Executive Committee meeting.

1. The Principal & Vice-President-cum-Secretary first welcomed all the members of the Executive Committee who attended the meeting.
2. The proceeding of the meeting started with Prof. (Dr.) Simanchal Panigrahi, Chairman on Chair. The minutes of the last Executive Committee meeting held on 19.03.2014 was approved by the August Body.

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3. The Annual Report of the year 2016-17 was presented by Dr. I. P. Mohanty, Reader in Statistics and member of E.C. before the committee. The Committee regretted on Annual Report as the most of the academic activities of the college were NIL. Prof. (Dr.) S. Panigrahi, Chairman suggested conducting seminar in the P.G. Departments of the college and allowing staff members to attend seminar conducted by NIT and other institutions. The Committee suggested appointing senior faculty members as co-ordinator to speed-up the activities and submitting report in time which are required for various purpose like renewal of Autonomous status and assessment of NAAC accreditation. The assignment should be time-bound to finish.
4. The present staff position of teaching and non-teaching was reviewed. The Committee suggested appraising the Govt. to appoint teaching and non-teaching staff to maintain quality education of the students and timely submission of other official works. Prof.(Dr.)S. Panigrahi, Chairman suggested approaching NIT for services of research students as guest Faculty in this college if needed.
5. Position of NAAC accreditation was discussed. Senior faculty members will be assigned responsibility to perform the activities for reaccreditation of the college by NAAC.
6. The Committee regretted for non availability of Alumni Association in this college which is very important for all purposes. The Committee authorised college authority to collect member-fees at the time of leaving the college @ Rs.200/- form general students. The same from SC/ST/Girls students will be @ Rs.100/-. The association should be registered in proper forum. All procedures should be followed as per other institutions having Alumni Association. It should be organised by ex-students of this college. The college will provide office space and infrastructure.
7. The rules of the Autonomous Examination and revised fee structure/remuneration approved by the finance committee was presented by Dr.(Mrs.) S. Samal, Controller of Auto Examination cell before the committee and was approved. She also presented the abstract of the result of both under graduate and post graduate students for the year 2014-15, 2015-16 and 2016-17 before the committee. All expenses made in Auto Examination Cell from last E. C. Meeting is approved.
8. The proposal for hike of Development Fees and students fund fees was approved by the committee. This will be effective from the session 2017-18. Post facto approval be sought for the above purpose from Government.
9. The Principal-cum-member Secretary presented the Receipt and expenditure statement of Govt. allotment for the kind perusal of the E.C. Members. All purchases made from Govt. Allotment since last E.C. Meeting was approved by the committee.
10. Proposal for increases of remuneration of dealing assistant of SAMS, Sri N.K. Nanda was approved and increased from Rs.800/- to Rs.1200/- per month w.e.f. 01.6.2017.

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3. Smt. S.Sundarray Rs.20,000/- Deferred to next meeting.
4. Smt. Antima Kar, Rs.20,000/- - do -
5. Sri Jitendra Prusty, Rs. 500/-per class - do -
6. Sri Sisir Patra, Rs. 500/-per class - do -
7. Sri Prabhudutt Mohanty, Rs. 25,000/- - do -
8. Sri Rohit Nag, Rs. 4,000/- Rs.6,000/-
9. Sri D.Kissan, Rs. 4,000/- Rs.6,000/-
10. Sri S.K.Nanda, Temp. Office Asstt., who was getting remuneration Rs.10,000/- per month from College Development Fund will be paid Rs.15,000/- (fifteen thousand) only per month from Self Financing Fund from the month of June 2017 onwards excluding his remuneration of self Financing works. He will not be paid from development funds.
11. Sri R.K .Khandual, Temp. DEO will be paid Rs.10,000/-(ten thousand) only per month w.e.f. 01.6.2017 from Self Financing Fund.
12. Sri Radha Kanta Jena, Temp. Attendant, who was paid Rs.100/- per day was increased to Rs.5,000/-(five thousand) only per month from Self Finance Fund w.e.f. 01.6.2017.
24. Enhancement of remuneration to staff of Autonomous Examination Cell was discussed by E.C. and following decision was taken.
- | <u>Designation</u>             | <u>Present Remuneration</u> | <u>Enhanced Remuneration</u> |
|--------------------------------|-----------------------------|------------------------------|
| Accounts Asstt.                | Rs.10,000/-                 | Rs.15,000/-                  |
| Data Entry Operator-cum-Asstt. | Rs. 8,000/-                 | Rs. 15,000/-                 |
25. Proposal for repair of water cooler/furniture of the college from Self Financing Fund was approved by the E.C. members. Govt. procedure be maintained for such repairing works.
26. Proposal for acceptance of Donation from outsiders was discussed and approved.
27. It was decide to pay Rs.500/- per month to a professional electrician for electrical maintenance works of the college.
28. Proposal for posting of Lab. Assistant, Lib. Assistant and class-IV staff against vacant posts was discussed. It was decided to appoint after hike of Development fees and other fees. In exigency cases if principal feels to appoint, can appoint through a committee which should be recommended by Development Committee/Finance Committee.
29. Petty cash advance of Rs.15,000/-(fifteen thousand) only is permitted to pay advance to contractual staff to meet emergent day to day expenses of the Deptt.
30. An emergency fund of Rs.15,000/-(fifteen thousand) only be kept with Co-ordinators for emergent needs of the Department.


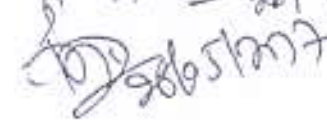
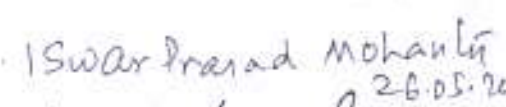
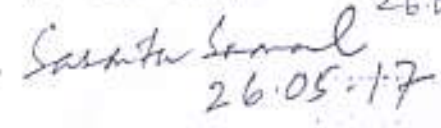
  
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- 31. It was decided to pay sitting allowance of Rs.1,000/- to the E.C. members and T.A. to outstation members in car millage and C.A. to local members.
- 32. Committee decided to forward the hike proposal of Development Fees and Tution fees of Students to Govt. in the Higher Education Department for approval.
- 33. Minutes of the purchase committee meeting held on 16.5.2017 and approved by the Finance Committee on 16.5.2017 at Sl. No. 06 is approved by the committee. The expenditure will be met from appropriate heads as per their proposal.
- 34. The meeting ended with vote of thanks to the chair by Dr. Iswar Prasad Mohanty, Reader in Statistics.

Chairman  26.05.2017 Members :

 26.05.17  
 Vice President-cum-Secretary  
 Govt. Autonomous College,  
 Rourkela

- 1. Prof. (Dr.) Sanjat Kumar Sahoo  26/5/17
- 2. Sri Purandar Dharua  26/5/17
- 3. Sri Shyam Lal Singhal
- 4. Dr. Iswar Prasad Mohanty  26.05.17
- 5. Dr.(Mrs.) Sasmita Samal  26.05.17

  
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## MINUTES OF THE EIGHTH MEETING OF EXECUTIVE COMMITTEE

### GOVERNMENT AUTO COLLEGE, ROURKELA HELD ON 19.03.2014 AT 3.00 PM

1. The 8<sup>th</sup> meeting of the Executive Committee was held on 19.03.2014 at 3.00 PM under the Chairmanship of Prof(Dr) Sunil Sarangi, Director NIT. The following members were present.

- |   |   |                                  |
|---|---|----------------------------------|
| 1- Prof(Dr) Sunil Sarangi<br>Director, NIT                          | - | Chairman                         |
| 2- Dr.S.K.Mishra<br>Director, IGH                                   | - | Member                           |
| 3- Sri Shyam Lal Singhal<br>President, Chamber of Comm.<br>Rourkela | - | Member                           |
| 4- Prof. A.K.Mishra<br>Retd. Reader in Chemistry                    | - | Member                           |
| 5- Dr(Mrs) P.Sahoo<br>Reader in Botany, GACR                        | - | Member<br>(Staff Representative) |
| 6- Dr(Mrs)K.Mishra<br>Reader in Psychology, GACR                    | - | Member<br>(Staff Representative) |
| 7- Dr.A.K.Patel<br>Principal, GACR                                  | - | Member Convenor                  |
| 8- Dr.(Mrs)P.Prasad,<br>Reader in Botany, GACR                      | - | Academic Bursar                  |
| 9- Dr.N.Patel<br>Reader in Chemistry, GACR                          | - | Accounts Bursar                  |
| 10- Sri K.C.Jena<br>Reader in Botany, GACR                          | - | Associate Academic Bursar        |
| 11- Dr.I.P.Mohanty<br>Reader in Statistics, GACR                    | - | Controller of Examination        |

The following resolutions were passed in the EC meeting .

  
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The Principal cum member – Convenor first welcomed all the members of Executive Committee, who attended the Meeting.

3- The Proceeding of the meeting started with Dr.Sunil Sarangi, Chairman on chair. The minutes of the last Executive Committee meeting held on 17.02.2014 was approved by the August body.

4- It was resolved that advertisement will be given for inviting application from deserving candidates.

- a. For M.Sc. Computer Science : Candidate having M.Tec(Comp.Sc) preceded by B.Tech (Comp.Sc) / IT / M.Sc (Comp.Sc) / MCA.  
Candidates must have 1<sup>st</sup> Class in B.Tech & M.Tech level.
- b. For M.Sc and B.Sc. Classes : Candidate having M.Sc(Math) with Operation Research as special paper / M.Sc (Mathematical Statistics) with operation Research as special paper and M.Tech/Ph.D/M.Phil from a recognized University.
- c. For U.G. Classes : M.Sc(Physics) with Electronics as Special paper from a recognized University. Preference will be given to M.Phil students.

**(Details will be advertised in the News Paper.)**

The Remuneration of the above staff will be :

- ❖ For (a&b) Rs.25,000/- to 30,000/- (Consolidated) basing on <sup>academic record,</sup> the experience of the <sup>as interview</sup> candidate. <sup>figure</sup>
- ❖ For (c) Rs.17,000/- to Rs.20,000/- (Consolidated) basing on <sup>academic record</sup> the experience of the <sup>as interview</sup> Candidate. <sup>figure</sup>

5. Interview Committee will be constituted with the following members :

- Principal
- Coordinator, Self-financing
- One staff member to be nominated by the Principal
- One Expert from NIT
- One Expert from out side the University (Preferably from Ravenshaw University / Utkal University).

The enhancement of remuneration of all Contractual Staff engaged in Self-financing Department has been approved as per Annexure-I

**ANNEXURE-I**

**Revised Remuneration Chart of Contratual Staff(Self-financing Department) w.e.f : 1.04.2014**

Name	Designation	Existing Remuneration	Enhanced Remuneration	Remarks
Sri Jayanta Ku. Samantaray	Faculty, CSC	Rs.15,000/-	Rs.20,000/-	Per month(25 days Max.) (It will be paid in three installments)
Sri Astwik Barik	Faculty, CSC	Rs.15,000/-	Rs.20,000/-	Per month(with a break after 89 days) (It will be paid in three installments)
Smt.Antima Kar	Faculty, CSC	Rs.15,000/-	Rs.20,000/	Per month(with a break after 89 days)
Smt.Swagatika Sundarray	Faculty, ETC	Rs.15,000/-	Rs.20,000/	Per month(with a break after 89 days) (It will be paid in three installments)
Sri P.V.N Mohanta	Tech.Manager	Rs.12,500/-	Rs.15,000/	Per month(with a break after 89 days)
Smt.Pujarchana Mohanty	Programmer	Rs.10,000/-	Rs.12,000/	Per month(25 days Max.)
Sri Simanchal Dash	Accountant	Rs.1,500/-	Rs.2,000/-	Per month
Sri Surendra Kumar Nanda	Off.Assistant	Rs.1,500/-	Rs.2,000/-	Per month
Sri Rohit Nag	Lab.Attendant	Rs.3,750/-	Rs.4,000/-	Per month(25 days Max.)
Sri Dasarath Kisan	Lab.Attendant	Rs.3,750/-	Rs.4,000/-	Per month(25 days Max.)

  
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onorarium of Co-ordinator and Asst.Coordinator was fixed as Rs.10,000/- per annum and 7,500/- per annum respectively.

A separate Computer Laboratory for M.Sc Computer Science will be set-up at the cost of Rs.15 Lakh approximately and initially 16 to 20 systems will be provided.

A separate Electronics Laboratory for U.G.Courses will be set-up at the cost of 25 Lakh. Approximately.

\*(The Government will be moved to sanction the amount for Sl.No.04 & 05 to be spent out of Self-financing Fund).

The Fee Structure of the Self financing students will be enhanced as per the following:

- a. For UG.Courses : From Rs.10,000/- to Rs.15,000/-
- b. For PG Courses : From Rs.15,000/- to Rs.20,000/-

(The Government will be requested to approve the enhancement of the above fees.)

The Government will be requested to construct new wing of the building to be utilized for Self-financing Courses.

A Sub – Committee was constituted with following members for periodical evaluation and development of the Self-financing Courses.

- i) One Member from Executive Committee : Sri S.K.Singhal
- ii) Principal of the College : Member
- iii) Coordinator of Self –financing Courses : Convenor of the Committee
- iv) Accounts Bursar of the College : Member
- v) Dr.S.Dang, Ex-Principal of the College : Computer Expert.

The Contractual Staff will face <sup>be appointed for one</sup> interview <sup>only</sup> in each Academic Year/as per the recommendation of

CAG Audit (vide GO No 3635 dt.20.09.86) which is obligatory (enclosed) <sup>be made every year. last incumbents may apply, but if selected their</sup> <sup>fresh selection will</sup> <sup>will be consid.</sup> <sup>to be a fresh</sup> <sup>terms</sup> Out of Self-financing Fund, a sum of Rs.10,000/- (Rupees ten thousand) will be paid per annum at the end of each academic year to the Controller of Examinations for extra workload of the section, which will be distributed to the staff members involved in the extra work.

A sum of Rs.5,000/- (Rupees five thousand only) will be paid to the Officer in charge of Mid-semester Exam to be distributed among the staff engaged for the extra work.

  
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The Examination fees from the students (Arts/Science/Commerce/SF) was increased as per the followings (for two Semester).

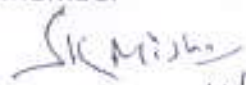
	Existing	Revised
+3 Arts/Com(Except Psychology) Without Practical	Rs.940/-	Rs.1200/-
+3 Sc.(With Practical) and Psychology	Rs.940/- <del>+18100/-</del> = <del>19040/-</del>	Rs.1300/-
+3 SF (With Practical)	Rs.940/- + 200/- = <del>1140/-</del> (12140/-)	Rs.1400/-

it will effective from the year 2014.

Chairman

Member

Principal-cum-Member

1.   
11/4/14
- 2.
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Govt. Auto College, Rourkela

  
Principal  
Govt. (Auto) Co.  
Rourkela

Appx with  
changes  
noted.  
S.S. 2014/15



MINUTES OF FINANCE COMMITTEE HELD ON 16.05.2017 at 12: P.M.

A meeting of the Finance Committee was held on 16.05.2017 at 12.30 P.M in the chamber of the Principal. The following were the recommendations by the committee and to be placed before Executive Committee for approval.

The following resolutions were made :

- 01 The Committee recommended the proposal placed by Students Union for enhancement of fees will be placed before the EC for approval.
- 02 Enhancement of Remuneration of different staffs be placed before EC for consideration and approval.
- 03 The proposal submitted by Controller of Examination for enhancement of Examination fees may be placed before EC for consideration and approval.
- 04 Engagement of Lab.Assistant, Class-IV in various departments and Library Assistant which are vacant may be engaged on daily wage basis/ contractual by the Principal and same will be placed before EC for approval.
- 05 Rupees 30,000/- (Thirty Thousand) only may be sanctioned to meet the expenses of EC Meeting on 26<sup>th</sup> May 2017. The same amount may be sanctioned from the Self Financing Account.
05. The resolution of Purchase Committee was held on 16.05.2017 will be placed before the Executive Committee for approval.

Members present:

1.Dr.I.P.Mohanty, Reader in Statistics

2.Smt.Nabaneeta Sahoo, Reader in English

3.Sri Ranjit Dasgupta, Reader in Botany

4.Dr.B.K.Behera, Reader in Hindi

5.Mrs. M.E.K.Nag,

Lecturer in Economics & Accounts Bursar.

16/5/2017

16/5/17

M.E.K.Nag  
16/5/17

Farhat Fatima

Principal

Principal  
Govt. (Auto) College  
Rourkela

## MINUTES OF FINANCE COMMITTEE HELD ON 16.05.2017 at 12: P.M.

A meeting of the Finance Committee was held on 16.05.2017 at 12.30 P.M in the chamber of the Principal. The following recommendations made by the committee and to be placed before Executive Committee for approval.

The following resolutions were made:

01. The Committee approved and recommended the proposal placed by the Student's Union for enhancement of fees in toto. This should be placed before the Executive Committee for approval.

02. Enhancement of remuneration of different of daily wages/ contractual and regular staff is representations placed and discussed. Accordingly Committee approved and recommended to increase their remuneration from 01.06.2017 also suggested be placed before the Executive Committee for approval.

### Self-Financing Wing:

1. Sri Jayanta Kumar Samantaray	:	Deferred to next Executive Committee
2. Dr. Prabhdutta Mohanty	:	-do-
3. Sri Astwik Barik	:	-do-
4. Sri Arun Kumar Patra	:	-do-
5. Mrs. Antima Kar	:	-do-
6. Mrs. Swagatika Sundarray	:	-do-
7. Sri Shishir Patra	:	-do-
8. Sri Jeetendra Prusty	:	-do-

The above persons had filled case before the Hon<sup>ble</sup> OAT/High Court. As per Court verdict their case to be maintain as Status-quo position. Therefore their case be deferred to next Executive Committee.

A). Mrs Pujarchana Mohanty, Programmer, CSC applied for enhancement of her remuneration. Coordinator of Self-financing Wing reported that, she has no knowledge about programming. Students also complaining about her work. So Committee approved and recommended to advise her to face coming interview as new comer and her work now be seized. This also be placed before Executive Committee for approval.

B) Sri Rohit Nag, Lab. Attendant, ETC (SF) and Sri Dasaratha Kisan, Lab. Attendant, ETC (SF) applied for increase their remuneration. Committee

*[Signature]*  
Principal  
Govt. (Auto) College  
Rourkela

Cont: P. 2



approved and recommended to enhance their remuneration from Rs.4000/- to Rs.6000/-. This also be placed before Executive Committee for approval.

**Establishment Section:**

A). Sri Surendra Kumar Nanda, Asst. has applied for enhancement of his remuneration to Rs.20,000/- as he has been serving since last 10 years. The Committee approved and recommended to enhance his remuneration to Rs. 15,000/-.

B). Sri Ramakrushna Khandual, DEO applied for enhancement of his remuneration. Committee approved and recommended to enhance his remuneration to Rs. 10,000/-.

The above two persons. Sri Surendra Kumar Nanda and Sri Ramakrushna Khandual will receive their remuneration from Self-financing Wing. The extra remuneration from Self-financing Wing of Rs.2,000/- by Sri Surendra Kumar Nanda will receive as previous process from that Wing. This will be placed before Executive Committee for approval.

C). Sri Narendra Kumar Nanda, Acct. Assistant, SAMS Centre applied for enhancement of his remuneration as he was receiving Rs.800/-(Rupees-Eight hundred only) since last six years. Committee approved and recommended to enhance his remuneration to Rs. 1,200/-(Rupees one thousand two hundred) only from 01.06.2017 from SAMS Centre.

D). Sri Radhakanta Jena, Night-watchman presently working in office has applied for enhancement of his remuneration. Committee approved and recommended to enhance his remuneration to Rs. 5000/-. This also be placed before Executive Committee for approval.

**Autonomous Examination Cell:**

Dr.(Mrs) Sasmita Samal, Controller of Exams. Placed proposal for enhancement of examination fees and remuneration to Examiners /Question Setters /Controller/ Dy. Controller and other allied remuneration relating to valuation of examination work. The Committee approved and recommended the proposal. This should be placed before Executive Committee for approval.

A). Accounts Assistant & DEO-cum-Assistant of Autonomous Exam. Section applied for enhancement of their remuneration. The Committee approved and recommended to enhance their remuneration to Rs.15, 000/-. This also be placed before Executive Committee for approval.

*(Signature)*  
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(Auto) College  
Bourkela

Cont.P. 3

03. Engagement of Lab. Assistant, Class-IV in various departments and Library Assistant which are vacant may be engaged on daily wage basis/ contractual by the Principal and same will be placed before Executive Committee for approval.

04. Rupees 30,000/- (Thirty Thousand) only may be sanctioned to meet the expenses of EC Meeting on 26<sup>th</sup> May 2017. The same amount may be sanctioned from the Self Financing Account.

05. The resolution of Purchase Committee was held on 16.05.2017 will be placed before the Executive Committee for approval.

Members present:

1. Dr.I.P.Mohanty, Reader in Statistics

2. Smt.Nabaneeta Sahoo, Reader in English

3. Sri Ranjit Dasgupta, Reader in Botany

4. Dr.B.K.Behera, Reader in Hindi

5. Mrs. M.E.K.Nag, Accounts Bursar.

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Principal  
15-12

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Principal  
Govt. (Auto) College  
Rourkela



# GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

## RESOLUTION OF JOINT MEETING OF FINANCE & DEVELOPMENT COMMITTEE HELD ON 06.01.2018 AT 11:30 PM

\*\*\*\*\*

A Joint meeting of Finance & Development Committee was held on **06.01.2018 AT 11:30 PM** with the Principal in the chair.

Sri R. Dasgupta Secretary Admission Committee & member Development Committee to produce the resolution of P.G. & M. Phil Committee meeting held on 05.01.2018 before Development and Finance Committee regarding engagement of experienced professors from various Universities and reputed Colleges to provide better education to M. Phil & P.G. Students & provision of remuneration to such faculties.

After thorough discussion the Committees decided to invite the experienced professors/ Associate Professors/ Asst. Professors of Universities and reputed Colleges having vast publications of Books and Journals may to take classes to provide better education to M. Phil and P.G. Students. They will be engaged as Visiting Faculty.

They will be entitled to get remuneration @ Rs-1000/- (Rupees One Thousand) only for their class of 2(two) hours duration and T.A./ D.A. as per Government Rule. The amount of expenditure towards the remuneration of such faculties will be met from Departmental Development Fund/ Course fee collected from PG & M. Phil students respectively.

In the Meeting it was decided that, the Departmental Development Fee amounting Rs,5000/- will be collected in the 1<sup>st</sup> year from all P.G. students from the academic session-2018-19 onwards.

Further, it is decided that, the Course fee collected from M. Phil students of January,2018 which was deposited in PL Account will be transfer to PGDDF account in Canara Bank. The Amount will be utilized for developmental purpose M. Phil, M.A, M.Sc & M.Com Courses.

The resolution of this committee will be placed before the Academic Council & Executive Committee for post-facto approval.

The meeting is ended with vote of thanks to the chair and others.

### Members of Committee

1. Dr.I.P.Mohanty *I.P. Mohanty*
2. Sri A.K. Jaiswal *A.K. Jaiswal*
3. Dr (Smt.) S. Samal *S. Samal*
4. Smt. N.Sahu
5. Mrs. M.E.K.Nag *M.E.K. Nag*
6. Sri R. Dasgupta *Ranjit Dasgupta*
7. Mrs. L.M. Barla *Lalita Mukta Barla*
8. Mrs. C.Tirkey
9. Sri A.K. Behera *A.K. Behera*
10. Mr. P. Xess *P. Xess*

*[Signature]*  
*[Signature]*  
Govt. (Auto) College  
Rourkela  
Principal

**GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA**  
**RESOLUTION OF JOINT MEETING OF DEVELOPMENT COMMITTEE & PURCHASE COMMITTEE**  
**HELD ON 19.04.2018. AT 2:30 PM**

\*\*\*\*\*

A Joint meeting of Development Committee and Purchase Committee was held on **19.04.2018 at 2:30 PM** with the Principal in the chair.

After thorough discussion the Committees decided and resolved that :

1. a) Tender Call will be invited from interested, reputed supplier / Dealer to supply Diesel Generator set to the College to avoid frequent power cut specially during the Summer Season, to solve the problems of Computer Practical Classes and smooth running of computer works in day to day administration during power cut. It was decided to purchase 02 Diesel Generator Set. The expenditure towards purchase of Diesel Generator Sets will be met from the balance amount of College Examination(+2 &+3) head and the amount collected in Career Counseling Head, e-Governance head of the College(both +2 & +3) for the session 2017-18. & 2018-19. Dr

b) It was unanimously decided that, the amount required for fuel consumption for Diesel Generator Sets will be met from Self-Financing and Auto. Examination Fund. For maintenance of Generator Machine a Temporary Care Taker/ Technical person may be engaged or a remuneration of Rs.1000/- (Rupees one thousand) only p.m may be given to the person to be engaged for the said work. The Remuneration will be met from the Self-Financing and Auto. Examination Fund.

2. It was decided that, the estimate submitted by Sri A.K. Behera, Junior Lecturer in Math. and in charge of Information Technology (+2) for renovation of IT Laboratory is approved. Sri Behera is instructed to follow the official procedure for renovation of the Laboratory.

3. It was resolved that, the First Floor of Autonomous Examination Cell will be used as Controller Office & Auto. Exam Cell and the Ground Floor will be used for College Examination Section from coming Session, 2018-19. Necessary arrangements shall be made by the Controller of Examinations for early completion of the same. The expenditure will be met from Auto. Examination Fund. Repairing of Computer Laboratories and replacement of damaged tiles will be made. The expenditure will be met from Self financing account.

4. It was decided that, the SAMS Laboratory will be shifted from present location to College Office. Necessary arrangement will be taken immediately to activate SAMS Laboratory in new location before commencement of e-Admission for the session 2018-19. Dr. A.K. Jaiswal and DEO SAMS will be instructed to expedite the process for completion. The expenditure for the same will be met from SAMS Fund.

  
Principal  
(Auto) College  
Rourkela





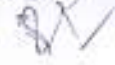
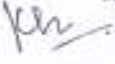
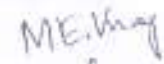






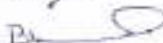

5. In the meeting it was decided to repair the Desk and Benches in the Room No. 21, Room No.23, Room No.25, Room No.121 & Room No.125 before commencement of Academic Session,2018-19. Further, it was resolved that, new Benches, Desks & Stool will be purchased for Department of Chemistry, Botany & Zoology from Departmental Development Fund of P.G.Courses.

6. It is decided that, the expenditure towards Gardening/Flowering inside & outside the College premises/ Autonomous Examination Cell will be met from the Departmental Development Fund of P.G Dept./ M.Phil Dept. and from the balance money of Sale of Admission application Form for PG & M.Phil.

The resolution of this committee will be placed before the Academic Council & Executive Committee for post-facto approval.

The meeting is ended with vote of thanks to the chair and others.

**Members of Committee Present:**

1. Dr. I.P. Mohanty 
2. Sri A.K. Jaiswal 
3. Dr (Smt.) S. Samal 
4. Sri. K.C. Jena 
5. Smt. N. Sahu
6. Mrs. M.E.K. Nag 
7. Sri R. Dasgupta 
8. Mrs. L.M. Barla 
9. Mrs. C. Tirkey 
10. Sri A.K. Behera 
11. Mr. P. Xess 
12. Dr. B. Parija 
13. Dr.B.K.Behera 
14. Smt.B.Kujur 

  
Principal

  
Principal  
Govt. (Auto) College  
Rourkela

**GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA**

**RESOLUTION OF JOINT MEETING OF DEVELOPMENT COMMITTEE & PURCHASE COMMITTEE  
HELD ON 23.05.2018. AT 2:30 PM**

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A Joint meeting of Development Committee and Purchase Committee was held on **23.05.2018 at 2:30 PM** with the Principal in the chair.

After thorough discussion the Committees decided and resolved that:

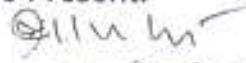
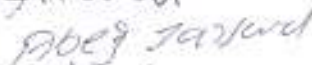


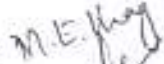
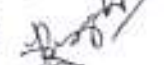


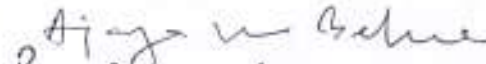


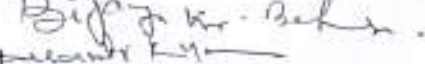

It was decided to the unspent balance amount in various Heads will be spent for various developmental works as per the estimate submitted by PWD/PHD/GED.

It was decided, the amount of expenditure for concealing wiring of Examination wing as well as Class Rooms in the College will be met out of unspent balance amount in Civil & Electrical Head and Autonomous Examination Fund as per the estimate submitted PWD/PHD/GED.

The resolution of this committee will be placed before the Academic Council & Executive Committee for post-facto approval.

The meeting is ended with vote of thanks to the chair and others.

**Members of Committee Present:**

1. Dr. I.P. Mohanty 
2. Sri A.K. Jaiswal 
3. Dr (Smt.) S. Samal 
4. Sri K.C. Jena 
5. Smt. N. Sahu
6. Mrs. M.E.K. Nag 
7. Sri R. Dasgupta 
8. Mrs. L.M. Barla 
9. Mrs. C. Turkey 
10. Sri A.K. Behera 
11. Mr. P. Xess 
12. Dr. B. Parija 
13. Dr. B.K. Behera 
14. Smt. B. Kujur 

  
( Dr.D.Behera )  
Principal

  
Principal  
Govt. (Auto) College  
Rourkela



MINUTES OF PURCHASE COMMITTEE HELD ON 16.05.2017 at 10:30 A.M.

A meeting of the Purchase Committee was held on 16.05.2017 at 10:30 A.M in the chamber of the Principal

The following resolution were made :

01. It was decided to purchase Steel Shelving Cabinet (Pegion hole) to be used in various departments of the College. Necessary procedure like Quotation Call Notice will be given in the notice Board, College website etc for the said purpose.
02. Construction Store Room of Size( 45 ft. X 15 ft.) & Partition of Room in Physics Department and Cement Pole / wire fencing in the right side of Auditorium to wall of College building will be made by P.W.D in the College Campus. In this regard Asst. Executive Engineer P.W.D will be requested to give their estimate for the said purpose.
03. The required amount of expenditure for the purchase of Steel Shelving Cabinet, Partition of Room in Physics Department and wire fencing in Auditorium will be met from Self-fincancing Account, as the College has to use 30% of the collection amount of Self-financing Unit for the development purpose.
04. The expenditure towards construction of Store Room will be met from Civil Maintenance head of the College.

Members present :

01. Accounts Bursar

02. Academic Bursar


03. Adminstrative Bursar

4. Dr. I.P. Mohanty

05. Dr. (Mrs) Sasmita Samal

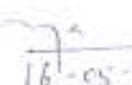
06. Dr. B. Parija


  
M.P. Singh  
16.05.17

  
P. K. Singh  
16.05.17



  
16.05.17

  
16.05.17

  
Principal  
16.05.17

  
Pr.  
Govt. (Auto) Rourkela

GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

RESOLUTION OF THE PURCHASE COMMITTEE MEETING  
HELD ON 22.07.2017

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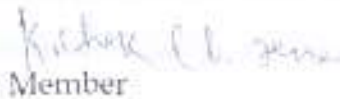
A meeting of the Purchase Committee was held on 22.07.2017 at 2.00 P.M with the Principal in chair and following decisions were made.

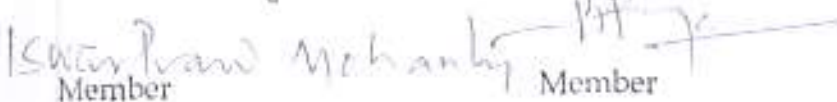
1. For requirement of Physics +2 Laboratory, it was decided that, the expenditure will be met from the Laboratory fee collected from +2 Science students of the session 2017-18.
2. For requirement of Self-financing Laboratory (UG CSC Lab, PG,CSC.Lab, UG ETC Lab), it is decided that, the entire expenditure will be met from Self-financing Account, and post facto approval of Executive Committee be obtained.
3. It is decided to purchase 15(fifteen) Nos. of White Board to be fitted in Class Rooms. The expenditure will be met from Self-financing Account.

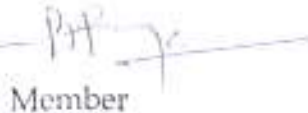
The meeting ended with vote of thanks to the chair.

  
Chairman

  
Member

  
Member

  
Member

  
Member

  
Principal  
Govt. (Auto) College  
Rourkela



GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

RESOLUTION OF THE PURCHASE COMMITTEE MEETING  
HELD ON 20.09.2017 AT 3.00 P.M

\*\*\*\*\*

A meeting of the Purchase Committee was held on 20.09.2017 at 3:00PM with the Principal in the chair.

Dr.B.Parija, Asst.Coordinator submitted the proposal of requirement of various items/equipments of Self-financing Wing approved and resolved in Development Committee Meeting held on 16.09.2017 before the Purchase Committee. After careful discussion the Committee decided to purchase the Items approved in Development Committee. Further it was resolved that:

Proper procedure like Quotation Call from Registered supplier must be invited.

Quotation Call Notice must be published in Regional News papers and College website.

The Advertisement will be published on or before 2nd Week of March

The Cost of expenditure of all purchases for Self-financing Wing will be met from Self-financing Fund.

Any other procedure for purchases of items/ equipments must be followed.

The meeting is ended with vote of thanks.

Members Present in the meeting:

  
Principal

Dr.I.P.Mohanty, Administrative Bursar,

Mrs.M.E.K.Nag, Accounts Bursar *M.E.K Nag 20/9/17*

Shri K.C.Jena, Academic Bursar *K.C.Jena 20/9/17*

Dr.(Mrs) Sasmita Samal, Controller of Exams.

Dr.B.Parija, Asst.Coordinator, S.F *B.Parija 20/09/17*

  
Principal  
Govt. (Auto) College  
Rourkela

GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

MINUTES OF PURCHASE COMMITTEE MEETING  
HELD ON 25.10.2017 AT 3.00 P.M

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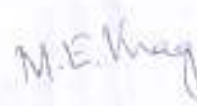
A meeting of the Purchase Committee was held on 25.10.2017 at 3:00 PM with the Principal in the chair. The following discussions were made.


The Proceedings of Development Committee held on 25.10.2017 presented in the meeting for approval. After careful discussion, the decisions of Development Committee for purchase of various Items are unanimously approved by the Purchase Committee and suggested to purchase all items as per the guidelines of purchase procedure. It was decided to purchase of following items from different heads.

01. Water Cooler-cum Purifier (AQUA GUARD) is to be purchased from SAMS(+2) Fund.
02. Three Aqua Guard are to be purchased from +3 SAMS Fund.
03. The renovation and other expenditure of the gardens will be met from caution money of the students of all Science departments (+2, +3 & P.G).
04. It is resolved that MOBILE NET WORK JAMMER should be purchased and will be operational.

The meeting is ended with vote of thanks .

Members Present :

1. Dr. I.P. Mohanty, Administrative Bursar 
2. Sri K.C. Jena, Academic Bursar 
3. Dr. (Mrs) Sasmita Samal, Controller of Examinations.
4. Mrs. M.E.K. Nag, Accounts Bursar 

  
Principal  
25.10.17

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25.10.17

  
Principal  
Govt. (Aut) College  
Rourkela



GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

RESOLUTION OF JOINT MEETING OF PURCHASE COMMITTEE & DEVELOPMENT COMMITTEE  
HELD ON 23.03.2018 AT 2.30 P.M

\*\*\*\*\*

A Joint meeting of Purchase Committee and Development Committee was held on 23.03.2018 at 2.30PM with the Principal in the chair.

Sri K.N.Behera, Sr.Clerk put various problems of office regarding shortage of space due to stock of old(more than 20 years and above). He informed that, the most of files documents, wooden selves, almirahs etc. in Store Room have already been damaged due to sinkage of water from the water storage in the roof. Further, these are not in use presently. He put proposal for dispose of old file, documents etc to avail more space and keep current files and documents for smooth running of College office.

Dr.I.P.Mohanty, Administrative Bursar and Admission in charge proposed to shift the SAMS Laboratory from present location to College Office. The Store Room in the College office will be utilized for SAMS Laboratory for better space and communication with students and public for smooth e-admission.



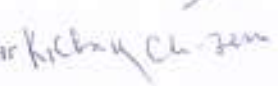
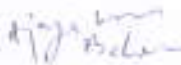


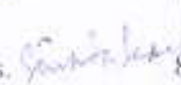
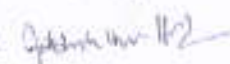
After thorough discussion it is decided that, a Committee will be constituted to examine and verify the essentiality of these files, documents and other items in Store Room. If the Committee will be satisfied these may be disposed of as early as possible.

Further, it is decided to keep the damaged wooden Almirahs, selves, and other items in the newly constructed Store Room until the further order. Only the files and documents which are not in use is to be disposed of.

The meeting is ended with vote of thanks.

Members Present in the meeting:

  
Principal

- |  |  |
|--|--|
| 1. Dr. I. P. Mohanty, Administrative Bursar       | 5. Sri P.K. Sethy, Administrative Bursar, +2  |
| 2. Sri K.C. Jena, Academic Bursar                 | 6. Sri A.K. Behera, Accounts Bursar, +2       |
| 3. Sri A.K. Jaiswal, Accounts Bursar              | 7. Mr. P. Xess, Jr. Lecturer                  |
| 4. Dr. (Mrs) Sasmita Samal, Controller of Exams.  | 8. Sri A.K. Hota, Jr. Lecturer.               |

  
Principal  
Govt. (Auto) College  
Rourkela

MINUTES OF PURCHASE COMMITTEE HELD ON 08.05.2018. AT 3.00 P.M.

A meeting of the Purchase Committee was held on 29.05.2018 at 3.00 P.M in the chamber of the Principal in chair. All the members were present and thoroughly discussed about purchase of 02 Diesel Generator Sets to solve the Power cut problems as per decision of joint meeting of Development Committee and Purchase Committee held on 19.04.2018.

It was decided to invite Tender Call Notice from reputed Farms and follow all formalities and procedure as per Government Rule for purchase of Diesel Generator. Further, it was decided to preference to be given to the Party who will supply the article on DGSD/EPM Rate Contract.

Further, it was suggested in the meeting, that Some Retailer provide better facilities/services i.e low installation charges, more warranty period even lowest price than the DGSD/EPM Rate Contract. The suggestion was unanimously accepted and resolved that:

If the Retailer (Party) provides better service / facilities and quoted lowest Price, the lowest quoted Party may be considered to place order to supply Diesel Generator Sets. However proper enquiry will be followed before place order to such Party.

The resolution of this Committee will be placed before the Executive Committee for post-facto approval.

The meeting is ended with vote of thanks to the chair and others.

Members of the Committee Present:

1. Dr. I.P. Mohanty, Administrative Bursar

2. Dr. Abeg Kumar Jaiswal, Accounts Bursar

3. Sri K.C. Jena, Academic Bursar

4. Dr(Mrs) Sasmita Samal, Controller of Exams.

Principal.

  
Principal  
(Auto) College  
ola



MINUTES OF LIBRARY COMMITTEE MEETING  
HELD ON 22.11.2017 AT 3.00 P.M

\*\*\*\*\*

A Library Committee Meeting of Govt. Autonomous College, Rourkela was held on 22.11.2017 in the chamber of the Principal for discussion about the matters Library Automation, Development and construction of extension of Library.

The following decisions were made :

1. It was decided to approve the Tender Call Notice for Library Automation.
2. The Library Room should be extended due to shortage of the Space as reported by the Librarian.
3. After discussion of the Library Committee, the Committee feels, the Room may be extended from the backside(above Fee Counter) with Room & Toilets.
4. A request letter to be sent to the R & B Division,Rourkela, Govt. of Odisha for Submit Plan & Estimate within one week for further action.
5. The entire cost of the construction for extended building was diverted from Self-financing Fund.
6. For the above 5<sup>th</sup> Point, the Coordinator of Self-financing Department is required to submit balance amount of Self-financing Wing till date by which the work will be executed.
7. The Committee is suggested, the Minutes of Library Committee meeting should be placed before the Staff Council Meeting for discussion and approval.

The meeting was ended with vote of thanks.

Members Present :

1. Smt. Nabaneeta Sahoo,

2.Sri K.C.Jena *Kishan Ch. Jena*

3.Dr. I.P.Mohanty *Kishan P. Mohanty*

4.Smt.M.E.K.nag

5.Dr(Mrs) Sasmita Samal

6.Dr.B.Parija *Dishumore Prinja*

7.Dr.Bijaya Kumar Behera

8.Sri A.K.Hota

9.Smt.Manorama Mohapatra

*Daha*  
Principal  
22-11-17

*AM*  
Principal  
Govt. (Auto) College  
Rourkela

Minutes of Joint Staff Council meeting held on 23/11/2017

at 12.30 PM in Staff Common Room

1. Principal Sir informed about the need of an extension of library room as proposed by the Library Committee and librarian.
2. The resolution as proposed by the Library Committee was read out by Dr. I.P. Mohanty, Administrative Bursar.
3. It was put forth for approval by the members of joint Staff Council.
4. It was unanimously approved by the Joint Staff Council.

Members Present

- |                             |                          |
|-----------------------------|--------------------------|
| 1. Kuresh Prasad Mohantya   | 10. M. E. Krug           |
| 2. Durgaya Kumar Mohantya   | 11. Sasmita Senapati     |
| 3. Manojit Dasgupta         | 12. Prasad Kumar         |
| 4. K. Chak Chandra Jena     | 13. Chandra Kishor       |
| 5. Sanku Mohanta SA         | 14. Manali Bandyopadhyay |
| 6. Mahendra Tanaya Tripathy | 15. Prishwantra Paroja   |
| 7. P. K. Sanyal             |                          |
| 8. Pradyumn Kumar Sanyal    |                          |
| 9. P. K. Sanyal             |                          |
| 10. A. K. Hota              |                          |
| 11. Ananta Kumar Sahoo      |                          |
| 12. Anuram Kerketta         |                          |
| 13. Pradeep Xena            |                          |



Principal  
(Auto) Culture  
Boudha

23/11/2017

23/11/2017



GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

MINUTES OF HODs MEETING  
HELD ON 16.03.2018 AT 3:30 PM

A meeting of HODs was held on 16.03.2018 at 3.30. PM in the chamber of Principal to discuss about remuneration of DSE Paper-IV to Internal and External Examiner.

It is unanimously resolved in the meeting of all the HOD/ Administrative Bursar/ Accounts Bursar / Academic Bursar that, the remuneration to the External & Internal Examiners of the DSE, Paper-IV(Dissertation/Project) will be paid @ Rs.25/-(Rupees twenty-five)only per student subject to minimum payment of Rs.500/-(Rupees five hundred) only. The TA/DA/CA is applicable for External Examiner only as per rule.

  
Principal

Members present:

1. Iswar Pr. Mohantra
2. Deepika K. Singh
3. Ranjita Singh
4. Lalita Mukta Bhandari
5. M.E. Karthika Nayak
6. Parvati K. Singh
7. Lakshya P. Swain (Socio)
8. Rameshwari Mishra
9. Srijaya K. Bhatnagar
10. Prishwanet Patra (Physic)
11. Dr. Pradosh Rout
12. Prashant K. Mahapatra
13. Sasmita Samal
14. Pooja Ch. Sena
15. Abhishek Kumar Jaiswal
16. Annapurna Mohanta
- 17.
- 18.
- 19.
- 20.

  
Principal  
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Rourkela

**GOVERNMENT AUTONOMOUS/JUNIOR COLLEGE, ROURKELA**  
**RESOLUTION OF RESIDENTIAL COMMITTEE**  
**HELD ON 11.07.2018. AT 4:00 PM**

A meeting of Residential Committee was held on 11.07.2018 at 4.00 PM in the chamber of the Principal in presence of members and all Superintendents and Asst. Superintendents of all Hostels of the College with Principal in the Chair. The following points were discussed in the meeting.

- a) Privatization of Hostel Mess.
- b) Allotment of Quarters.
- c) Enhancement of Establishment fees.
- d) Change in assignment of Superintendents & Asst. Superintendents in Hostels.

After thorough discussion it was resolved that:

1. a) The Quarters adjacent to Girls' Hostel-I, which has been allotted to Mrs. Surekha Naik Lab.Attendant will be allotted to Asst.Superintendent of Girls Hostel-I. Mrs Naik will be allotted another Quarter in the College Campus. Accordingly Mrs. Naik will be instructed to vacate the Quarter adjacent to Hostel as soon as possible.
  - b) It was decided that, the Qrs No. F-13 at New LIC Colony, Civil Township, Rourkela-4 will be allotted to Sri Bhagaban Bisoi, Attendant as the Gasmans' Chamber in the College Campus, which has been used by Sri Bisoi as residence will be demolished.
2. The following changes will be made in appointment of Superintendents/Asst. Superintendents for Session, 2018-19.
    - a) Mrs.Mamata Baxla, Jr.Lecturer in Zoology will be appointed as Superintendent of Girls' Hostel-II.
    - b) Mrs.L.P.Minz, Jr.Lecturer in Botany will be appointed as Asst. Superintendent of Girls' Hostel-II .
    - c) Sri K.C.Jena, Asst.Prof. in Botany will be appointed as Superintendent of Boys' Hostel-I.
    - d) Sri M.T.Tudu will be appointed as Asst.Superintendent of Boys' Hostel-I.

Office order for above assignment will be issued immediately with information to existing Superintendents/Asst. Superintendents to hand over the charge and records.

Principal  
(Auto) College  
Rourkela



T. O.



3. It was unanimously decided that, Mess of Boys' Hostel-I and Girls' Hostel-I will be managed by means of privatization from the session 2018-19. Tender/Quotation Call notice will be invited from reputed interested parties/ Out sourcing Agencies to run the Mess of two Hostels. Proper procedure must be followed in selection of out sourcing Agencies before place of orders to run the Hostel Mess. The processing must be completed within 07 days.
4. The Establishment Fee for all hostels is enhanced from 6,000/- to 7,000/- from the Session 2018-19.
5. Electricity bill of High-max light which is scheduled to be fixed at Girls' Hostel-II & Girls' Hostel-III will be paid by Girls' Hostel-II and Girls-III (when it will be officially functioned) respectively.

The meeting is ended with vote of thanks to the chair and others.

**Members present:**

01. Dr. I.P. Mohanty *I.P. Mohanty (I.P. Mohanty)*
02. Dr. B.K. Behera *Bijaya K. Behera*
03. Sri A.K. Behera *A.K. Behera*
04. Sri A.K. Hota *A.K. Hota*
05. Mr. P. Xess *Pradeep Xess*
06. Mr. S. Kerketta *Shyam Kerketta*
07. Smt. Chonhati Turkey *Chonhati Turkey*
08. Smt. Namita Swain *Namita Swain*
09. Smt. M.E.K. Nag *M.E.K. Nag*
10. Smt. L.M. Barla *Lalita Kishor Barla*

*[Signature]*  
Principal

*[Signature]*  
Principal  
Govt. (Auto) College  
Rourkela

MINUTES OF THE P.G. ADMISSION COMMITTEE AND ALL HOD'S MEETING

HELD ON 21.07.2017 AT 3.00 PM IN CHAMBER OF PRINCIPAL

**For opening of New P. G. Courses:**

1. Laboratory development Fee for practical subjects per year Rs.5, 000/-
2. Admission fee as per old fee structure.
3. For Master in Commerce: a) Yearly Self Financing fees Rs.20, 000/- (Students can pay in two installments)  
b) Admission fee as per old fee structure.
4. For P.G. in Botany, English, Odia & Comp. Science (Self Financing) previous practice of fee structure will be maintained for the session 2017-18.(current session).
5. Seminar fee per year Rs.2, 000/- (A joint savings Account will be opened in the designation of Seminar Secretary/ Joint Secretary (5<sup>th</sup> / 6<sup>th</sup> year Students) by designation.
6. Out of the fee collected for P.G. Form 70% will be utilized for development of the respective departments and will be provided to the department and rest 30% will be distributed among:

1. Sri S.Dash, Cashier	14.Sri S.S.Dehuri, ASK, Bot.
2. Sri K.N.Behera, Sr.Clerk	15.Sri N.Karta, Book Binder
3. Sri S.K.Nanda, Contract. Assist.	16. Sri Rohit Nag, Lab.Att.SF
4. Sri R.Khandual Contract Asst.	17.Sk.M.Saha, Lab.Att
5.Sri S.K. Padhee, Demonstrator	18. Sri M.Patra, Lab. Att
6.Sri B.P.Mohapatra, Demonstrator	19. Sri A.K.Lakra, Lab.Att.
7. Sri A.Jena, Demonstrator.	20.Sri N.Giri, Att.
8. Sri P.K.Mohanty, Contract. Asst.	21. Sri S.Mohapatra, Att
9. Sri R.Garanaik, Contract. Demonstrator	22.Sri D.Kisan, Lab.Att.S.F
10. Sri P.C.Kar, Sr.Clerk	23.Mrs.S.Naik, Lab.Att
11. Mrs. Gitanjali Dash, Conf. Asst. Auto.Exam. Cell	24.Sri N.Naik, Lab.Att.
12.Sri S.N.Nayak, Sr.Clerk	25.Sri N.Mahanta, Sp.Collector, Bot.
13.Sri N.Panigrahi, ACP, Zool	26. Sri H. Thappa, Watchman
	27. Sri R. Jena, Contract Att.

**Members present:**

1. Dr. I.P. Mohanty
2. Mrs Nabaneeta Sahoo
3. Dr(Mrs) S.Samal
4. Sri Ranjit Dasgupta
5. Sri K.C.Jena
6. Dr(Mrs) Jayashree Mallick
7. Mrs M.E.K.Nag
8. Mrs. Basanti Kujur
9. Dr. B. Parija
10. Mrs. L.M. Barla
11. Mrs Mamata Baxla
12. Dr. P.D. Mohanty
13. Sri A.Jena
14. Sri S.K. Padhee
15. Sri S.S. Dehuri
16. Mrs. Gitanjali Dash
17. Sri P.K. Mohanty

Chairman

**Principal**  
**Govt. (Auto) College**  
**Rourkela**



GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

RESOLUTION OF THE P.G ADMISSION COMMITTEE MEETING  
HELD ON 11.08.2017

A meeting of the P.G. Admission Committee was held on 11.08.2017 at 3.00 P.M with the Principal in chair and following decisions were made.

1. After taking in to consideration of the members of the Admission Committee, it was unanimously decided that, the remaining vacant SC & ST seats will be de-reserved after the final round of admission and will be opened for General Category as per the admission rules of Page.No.II of common admission prospectus of Govt. of Odisha.
2. That , the OOT seats (if applicants are not available) will be de-reserved for the P.H. Candidates. In case P.H. Candidates are not available Seat(s) will be opened for General Category Candidates as per the merit list.
3. The question of refund of money for the candidates taking CLC will be considered after getting clearance from the Government.
4. For admission to Vacant P.G seats in Sociology, Dr. L.P. Swain, Retd. Reader in Sociology and Guest Faculty of this College will be requested to contact the concerned Department of Saambalpur University and ascertain the selection procedure of admission of candidates having inter disciplinary subjects 12.08.2017.
5. An amount of 70% of total amount collected on P.G. Application Forms will be utilized for minor developmental work of Concerned P.G.Department.
6. Departmental Development Fee collected from the students may be utilized for the other developmental purpose of the concerned P.G.Department.
7. For Admission into P.G.Comp.Science & P.G. Sociology, the candidates applied for admission having interdisciplinary subjects may be considered for selection on merit basis.

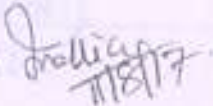
The meeting ended with vote of thanks to the chair.

  
Chairman


Member

  
11/8/17

Member

  
11/8/17

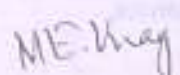
Member

  
11.8.17


Member

  
11.8.17

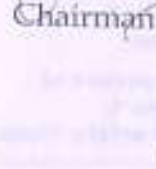
Member

  
ME. May

Member



Member

  
Principal

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GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

RESOLUTION OF THE P.G ADMISSION COMMITTEE &  
OFFICERS IN CHARGE OF P.G ADMISSION MEETING  
HELD ON 07.09.2017 AT 4.00 P.M


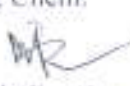



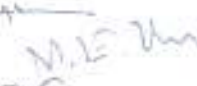



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A meeting of the P.G. Admission Committee & Officers in charge of P.G. Admission were held on 07.09.2017 at 4.00 P.M with the Principal in chair and following decisions were made.


1. Selection of merit list candidates from the panel of applicants vide letter No. 19609/HE, Dt. 28.07.2017(for P.H. Candidates) and resolution of admission Committee by 9<sup>th</sup> September,2017.
2. Admission will be held on 11<sup>th</sup> September between 11.00 A.M to 1.00 P.M in the respective department.
3. If any vacancy will be created in future, the seats will be filled up with the approval of the undersigned.
4. The list of selected candidates will be displayed in the college notice board for information.

The meeting ended with the vote of thanks to the chair and Members.

Members of Meeting:

1	Botany	Sri R. Dasgupta, Bot.	
2	Chemistry	Dr. (Smt) S. Samal, Chem.	
3	Physics	Dr. B. Parija, Phy.	
4	Zoology	Dr. B.K. Behera, Hindi.	
5	Sociology	Dr(Mrs) J.Mallick, Sociology.	
6	Pol. Science	Smt. B.Kujur, Hist.	
7	Economics.	Mrs. M.E.K. Nag, Econ.	
8	Education	Smt.L.M.Barfa, Education	
9	Psychology	Dr.I.P.Mohanty, Stat.	
10	English	Dr.D.Behera, Odia	
11	Commerce (S.F.)	Sri K.C.Jena, Bot.	
12	Comp. Sc.(S.F.)	Dr.P.D.Mohanty, CSC.	

  
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GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

MINUTES OF M.PHIL ADMISSION COMMITTEE MEETING  
HELD ON 27.10.2017 AT 3.00 P.M


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A meeting of the M.Phil Admission Committee was held on 27.10.2017 at 3:00 PM in the chamber of Principal with the Principal in the chair.

The rules and regulations of the M.Phil admission procedures as published in the information bulletin and regulations are approved by the members of Admission Committee.

Further, it was decided that, the proceedings of M.Phil Admission Committee will be placed before the Finance Committee for approval of Fee Structure of M.Phil Courses.

The meeting was ended with the vote of thanks.

  
Principal 27.10.17

Members Present :

1. Dr J.P.Mohanty
2. Mrs Nabaneeta Sahoo
3. Sr Ranjit Dasgupta
4. Sri K.C.Jena
5. Dr (Mrs) Sasmita Samal
6. Dr Biswanth Parija



8/27/10/17



  
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**GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA**

**RESOLUTION OF JOINT MEETING OF P.G. & M-PHIL ADMISSION COMMITTEE  
HELD ON 05.01.2018 AT 2.45 PM**

A Joint meeting of P.G & M. Phil Committee was held on **05.01.2018 AT 2:45 PM** with the Principal in the chair.

Sri R. Dasgupta Secretary Admission Committee put various problems regarding M. Phil & P.G Classes of various subjects. He suggested to engage experienced professors from various Universities and reputed Colleges to provide better education to M. Phil & P.G. Students. The Remuneration of such Faculties will be met from Departmental Development Fund & Course Fee collected from students of P.G. and M. Phil students respectively.

After thorough discussion it was decided that, the experienced professors/ Associate Professors/ Asst. Professors of Universities and reputed Colleges having vast publications of Books and Journals may be engaged to provide better education to M. Phil and P.G. Students. The matter will be put before the Development Committee and Finance Committee to take decision in this regard.

It was decided that, the Course fee collected from M. Phil students of January, 2018 which was deposited in PI Account will be transfer to PGDDF account in Canara Bank. The amount will be utilized for developmental purpose. M. Phil, M.A, M.Sc & M.Com Courses.

Further, it was decided that, Departmental Development Fee amounting Rs.5000/- will be collected in the 1<sup>st</sup> year from all P.G. students from the academic session-2018-19 onwards.

The meeting is ended with vote of thanks.

**Members of Committee**

1. Dr.I.P.Mohanty *I.P. Mohanty*
2. Smt.Nabanita Sahoo
3. Mrs M.E.K.Nag *M.E.K. Nag*
4. Sri R. Dasgupta *Ranjit Dasgupta*
5. Sri K.C. Jena *K.C. Jena*
6. Dr(Mrs) Sasmita Samal *Sasmita Samal*
7. Dr.Biswanath Parija *Biswanath Parija*

*[Signature]*  
Principal

*[Signature]*  
Principal  
Govt. (Auto) College  
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**GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA**  
**RESOLUTION OF JOINT MEETING OF HODs & ADMISSION COMMITTEE UG AND PG.**  
**HELD ON 21.04.2018. AT 1.00 PM**

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A Joint meeting of all HODs and Admission Committee UG & PG was held on 21.04.2018 at 1.00 PM with the Principal in the chair. Sri R.Dasgupta Secretary, P.G.Admission Committee presented proposals and suggestions for P.G.Admission for the Academic session, 2018-19.

After thorough discussion in the meeting the following decisions were taken unanimously.

It is decided that, there will be Entrance Examination for all P.G.Courses for the Academic Session 2018-19. Selection will be made on three steps. i.e. i) **Entrance Examination**, ii) **Career Maerking**, iii) **Viva-voce**. The distribution mark is as follows:  
**Total Mark : 100 :( Entrance: 50 Mark, Career marking : 30 Marks , Viva-voce : 20 Mark)**

Prospectus cum Admission Brochure along with Admission Form will be given in the College website. The cost of Admission Form will be Rs. 500/- (Rupees five hundred) only, the candidates will deposit at the Cash Counter during submission of Form.

The Entrance Examination for P.G. Courses will be conducted tentatively in the 1<sup>st</sup> week of June 2018, preferably on 3<sup>rd</sup> June in two sittings at 8.00 AM to 9.00 AM for Science Subjects & 11.00AM to 12.00 Noon for Arts & Commerce Subjects.

Advertisement for admission of PG Courses will be given in reputed **Odia News Paper** for wide publication very before the commencement Academic Session.

All HODs will be instructed to submit the Manuscript of Question Paper (Multiple choice) along with answers for Entrance Examination of P.G.Courses of their concerned subject to Dr.P.Mohanty, Associate Professor in Statistics. The HODs will be requested to submit the Manuscript in a sealed envelope by 8<sup>th</sup> May, 2018 positively.

Instruction will be given to candidates to download the admission Form for College website and submit after duly filled in along with required documents in the College Counter.

It is decided that, the following fees will be collected at the time admission along with admission fees.

- i) Departmental Dev. Fee : Rs. 5000/- (Rupees five thousand) only (In 1<sup>st</sup> Year only)
- ii) Seminar Fee : Rs. 2000/- (Rupees two thousand only) in 1<sup>st</sup> Year & 2<sup>nd</sup> Year
- iii) Study Tour Fee : Rs. 1500 (Rupees one thousand five hundred) only every year

Examination Fee will be collected at the time of filling up Form for Semester End Examination along with the following fee:

- a) Project/Dissertation (DSE IV) Fee Rs. 200/- for UG 6<sup>th</sup> Semester Students.
- b) Project/ Dissertation Fee Rs.500/- for PG 3<sup>rd</sup> Semester Students.

  
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**Rourkela**

It is decided that, the following remuneration will be given to members of staff for engagement in Entrance Examination for PG Courses and other officials of P.G. Admission

- a) Principal/Superintendent : Rs.1000/- Per session
- b) Dy. Superintendent : Rs.800/- per session
- c) Admission in charge & Coordinator : Rs.700/- per session
- d) Invigilator and Other officials : Rs. 500/- Per Session
- e) Attendant : Rs. 200/- Per Session
- f) Examiners for evaluation Answer Script : Rs. 15/- (per Script) Or Minimum of Rs.500/-
- g) Question Setter : Rs. 500/- (per each subject)

It is decided that, out of total P.G / M.Phil application form saleing amount 40% will be distributed among the members of Admission Committee and Staff engaged in P.G./M.Phil Admission 2018-19.

The resolution of this committee will be placed before the Academic Council & Executive for their past facto approval

The meeting is ended with vote of Thanks to the chair and others.

#### Members of Committee

HOD. Botany

12.HOD Psychology

HOD Zoology

13.HOD.Pol.Sc

HOD Chemistry

14.HOD.Economics

HOD Physics

15.HOD.History

HOD

16.HOD.Education

HOD.Stat

17.HOD.Sociology

HOD.Commerce

18.Coordinator, SF

HOD.Compy. Sc

20. Administrative Bursar

HOD.Ode

21. Accounts Bursar

HOD. Hindi

22. Academic Bursar

HOD English

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Rourkela



GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

RESOLUTION OF THE DEVELOPMENT COMMITTEE & PURCHASE COMMITTEE MEETING  
HELD ON 13.07.2017 AT 2.15 P.M

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A meeting of the Development Committee & Purchase Committee were held on 13.07.2017 at 2.15 P.M with the Principal in chair and following decisions were made.

Requirment for Auto.Exam.Cell :

01. 02(two) Nos of Almirah is to be purchased for Autonomous Examination Cell for storing office confidential records.
02. Battery of the inverter is to be changed.
03. 20(twenty) Nos. plastic chairs to be purchased.
04. 04(four) Nos of Rack/Self to be purchased for Auto.Exam Cell for keeping files.
05. 02(two) Nos split A.C to be purchased and installed.

Requirement for other Sections/Departments:

01. Appointment of Technical Assistant in P.G. Department of Computer Science to be made by Walk-in Interview.
02. Corrigendum in the eligibility qualification for Lab. Attendant given in the advertisement for engagement of Lab.Attendant is modified. Modified qualification will be +2 Science with Physics, Chemistry, Biology,Stat. instead of HSC or equivalent.
03. 60(sixty) Nos. of chairs to be purchased for Staff Common Room from the Private Examination Fund and unutilized University examination Fund.
04. 10 (ten) Nos, of White Board to be purchased for Class Rooms as the old Black Boards are not in usable condition. The amount may be paid from Self-financing Fund.
05. All the furniture must be repaired which are in different departments.
06. The requirement submitted by Self-financing(P.G and U.G) be purchased /repaired in emergency basis.

Sarwan Pr. Mohanty  
Member

M. E. Nay  
Member

  
Chairman 13-7-17

Sarwan Pr. Mohanty  
Member

Member

Member

Member

K. Chy Ch. Jena  
Member

Member

Member

Member

  
Principal  
Govt. (Auto) College  
Rourkela

GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

RESOLUTION OF THE DEVELOPMENT COMMITTEE MEETING

HELD ON 16.09.2017 AT 3.00 P,M

\*\*\*\*\*

A meeting of the Development Committee held on 16.09.2017 at 3:00PM with the Principal in the chair.

Dr.B.Parija, Asst.Coordinator put various problems of Self-financing Wing. Various developmental proposals were discussed, Dr.Parija and members suggested to replace the old equipments ( Computers, Printers, other electronics devices etc.) and installation of new equipments. Besides this, Dr.Parija was produced the list of requirements and discussed its urgency to provide better facilities to students of above departments.

After thorough discussion the following decisions were made. It was decided that after approval of Purchase Committee, the requirements furnished by the department may be purchased. The cost of total expenditure will be met from the Self-financing Fund. The following equipments/ Items requirements furnished by Self-financing Department.

The Committee approved for purchase of items given below. Further, proper procedure must be followed.

CSC LABORATORY (U. G.)

**A) CSC Lab Requirement:**

- 1) Purchase of 30 nos. new computers systems.
- 2) Purchase of 4 printers' cartridge and repair of Xerox machine.
- 3) Purchase / Repair of AC = 6AC (2-TON)
- 4) Purchase / Repair of Computer chair.(20 Extra Chair)
- 5) One LED overhead projector.
- 6) Purchase of Screw Driver Set.
- 7) LED light to be fitted in Comp. Lab (U. G.)

**B) Software Requirement:**

- 1) Oracle 10g Enterprise based software.
- 2) C and C++ software.
- 3) UML software.
- 4) Microprocessor simulation software.
- 5) Computer Organization simulation software.
- 6) Mat-Lab software.
- 7) Java (jdk software).
- 8) Purchase of 48nos. Single / multi-user Quick Heal

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ETC LABORATORY (U. G.)

A) ETC Lab Requirement:

- 1) One LED overhead projector.
- 2) PULSE Amplitude Modulation Trainer Kit.
- 3) Pulse width Modulation Trainer kit.
- 4) Pulse Position Modulation Trainer kit.
- 5) Delta Modulation Trainer kit.
- 6) Pulse Code Modulation Trainer kit.
- 7) Phase Shift Keying Trainer kit.
- 8) Frequency Shift Keying Trainer kit.
- 9) CRO (Dual Trace).
- 10) DSO (Dual Trace).
- 11) Digital Multi Meter.
- 12) Signal Generator.
- 13) Voltmeter.
- 14) Ammeter.
- 15) Potentiometer.
- 16) Series LCR circuit Trainer kit.
- 17) Wheatstone bridge Trainer kit.
- 18) Schering Bridge Trainer kit.
- 19) De-Sauty Bridge.
- 20) Amplitude Modulation and Demodulation Trainer kit.
- 21) Frequency Modulation and Demodulation Trainer kit.
- 22) Single side Band Modulation and Demodulation Trainer kit.
- 23) AM Transmitter and receiver Trainer kit.
- 24) FM Transmitter and receiver Trainer kit.
- 25) Spectrometer.
- 26) Surface Tension of Water By Capillary rise Method.
- 27) Carry Foster Bridge.
- 28) Rigidity Modulus by Static method and Dynamic Method.
- 29) MOSFET Using Switch Trainer kit.
- 30) Two stages RC coupled Amplifier Trainer kit.
- 31) Integrator and Differentiator Trainer kit.
- 32) Half and Full Adder Trainer kit.
- 33) Half and Full Subtractor Trainer kit.
- 34) De-multiplexer Trainer kit.
- 35) Ripple Module counter Trainer kit.

  
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- 36) Seven Segment display Driver.
- 37) Thevenin and Norton Theorem Trainer kit.
- 38) Super Position Theorem Trainer kit.
- 39) Maximum Power Transfer Theorem Trainer kit.
- 40) Low and High Pass RC Filter Trainer kit.
- 41) I-V Characteristics of the UJT Trainer kit.
- 42) I-V Characteristics of the SCR Trainer kit.
- 43) Microprocessor Trainer kit (10 Nos.).
- 44) Purchase of 06 nos. Computers for ETC Lab.
- 45) Purchase 06 nos. of Computer Tables & Computer Chair.
- 46) Purchase of one printer.
- 47) Purchase of sitting chair.(06 Nos.)

**B) Software Requirement:**

- 1) P-spice software.
- 2) Mat-Lab Software.
- 3) Xilinx's Software.
- 4) Purchase of 6nos. Single / multi-user Quick Heal Antivirus.

**C) Components Requirement:**

1. Resistors: - 47  $\Omega$ , 47k  $\Omega$ , 1k  $\Omega$ , 100k  $\Omega$ , 470  $\Omega$  :- 20pcs each.
2. Capacitors:- 0.01 $\mu$ F, 0.1  $\mu$ F, 10PF, 100  $\mu$ F :- 20pcs each.
3. ICs :- 7400, 7402, 7404, 7408, 7432, 7486, 555, 741 :- 20pcs each.
4. Transformers :- 9-0-9v :- 10pcs each.
5. Batteries :- 9v :- 10pcs each.  
1.5v :- 10pcs each.

**D) Tool Kits:**

1. Screw Driver Set.
2. Wire Cutter.
3. Pliers.

**MTC LABORATORY (U. G.)**

**A) MTC Lab Requirement:**

- 1) Purchase 05 nos. Computers for MTC Lab.
- 2) LED overhead projector.
- 3) Purchase 05 nos. of Computer Tables & Computer Chair.
- 4) Purchase of Single No. Department Table (For Teachers)

  
Principal  
M.T. (Auto) College  
Bourkela



**B) Software Requirement:**

- 1) Mat-Lab Software.
- 2) Purchase of 05nos. Single / multi-user Quick Heal Antivirus

**LABORATORY (P. G.)**

**A) Lab Requirment:**

- 1) Purchase of 30 nos. computer system.
- 2) Purchase of one Printer
- 3) Purchase of 30 nos. Computer table.
- 4) Purchase of 30 nos. Chair.
- 5) Purchase of 6 nos. LED Tube Light.
- 6) Purchase of One LED Projector.
- 7) Purchase of 2 nos. AC.
- 8) Shoe stand.
- 9) Notice board.
- 10) Internet Connection for Lab.
- 11) Net and DB Server
- 12) Purchase of 30 nos. Anti-Virus.

Member

Member

Member

  
Chairman

Member

  
Member

Member

Member

Member

Member

  
Member

  
Member 15/04/12

  
Principal  
Govt. (Auto) College  
Rourkela

GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA







MINUTES OF DEVELOPMENT COMMITTEE MEETING  
HELD ON 25.10.2017 AT 2.00 P.M


\*\*\*\*\*

A meeting of the Development Committee was held on 25.10.2017 at 2:00 PM with the Principal in the chair. After thorough discussion the following decisions were made.

01. Water Cooler-cum Purifier (AQUA GUARD) is to be purchased from SAMS(+2) Fund.
02. Three Aqua Guard are to be purchased from +3 SAMS Fund.
03. The renovation and other expenditure of the gardens will be met from caution money of the students of all Science departments (+2, +3 & P.G).
04. It is resolved that MOBILE NET WORK JAMMER should be purchased and will be operational.

Members present in meeting:

1. Dr.I.P.Mohanty 
2. Sri Ranjit Dasgupta 
3. Dr.B.K.Behera 
4. Sri P.K.Sethy 
5. Sri K.C.Jena 
6. Mrs. C.Tirkey 
- 7.
- 8.

  
Principal 25/10/17

  
Principal  
Govt. (Auto) College  
Rourkela



GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

RESOLUTION OF JOINT MEETING OF FINANCE & DEVELOPMENT COMMITTEE  
HELD ON 06.01.2018 AT 11:30 PM

\*\*\*\*\*

A Joint meeting of Finance & Development Committee was held on 06.01.2018 AT 11:30 PM with the Principal in the chair.

Sri R. Dasgupta Secretary Admission Committee & member Development Committee to produce the resolution of P.G. & M. Phil Committee meeting held on 05.01.2018 before Development and Finance Committee regarding engagement of experienced professors from various Universities and reputed Colleges to provide better education to M. Phil & P.G. Students & provision of remuneration to such faculties.

After thorough discussion the Committees decided to invite the experienced professors/ Associate Professors/ Asst. Professors of Universities and reputed Colleges having vast publications of Books and Journals may to take classes to provide better education to M. Phil and P.G. Students. They will be engaged as Visiting Faculty.

They will be entitled to get remuneration @ Rs-1000/- (Rupees One Thousand) only for their class of 2(two) hours duration and T.A./ D.A, as per Government Rule. The amount of expenditure towards the remuneration of such faculties will be met from Departmental Development Fund/ Course-fee collected from PG & M. Phil students respectively.

In the Meeting it was decided that, the Departmental Development Fee amounting Rs,5000/- will be collected in the 1<sup>st</sup> year from all P.G. students from the academic session-2018-19 onwards.

Further, it is decided that, the Course fee collected from M. Phil students of January,2018 which was deposited in PL Account will be transfer to PGDDF account in Canara Bank. The Amount will be utilized for developmental purpose M. Phil, M.A, M.Sc & M.Com Courses.

The resolution of this committee will be placed before the Academic Council & Executive Committee for post-facto approval.

The meeting is ended with vote of thanks to the chair and others.

**Members of Committee**

1. Dr.I.P.Mohanty *Israr Pr. Mohanty*
2. Sri A.K. Jaiswal *Abhis Kumar Jaiswal*
3. Dr (Smt.) S. Samal *Saimta Samal*
4. Smt. N.Sahu
5. Mrs. M.E.K.Nag *M.E.K.Nag*
6. Sri R. Dasgupta *Ranjit Dasgupta*
7. Mrs. L.M. Barla *Lalita Mukta Barla*
8. Mrs. C.Tirkey
9. Sri A.K. Behera *Ajaya Kumar Behera*
10. Mr. P. Xess *Pradeep Xess*

*[Signature]*  
Principal  
Govt. Autonomous College  
Rourkela

GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

RESOLUTION OF JOINT MEETING OF PURCHASE COMMITTEE & DEVELOPMENT COMMITTEE  
HELD ON 23.03.2018 AT 2.30 P,M

\*\*\*\*\*

A Joint meeting of Purchase Committee and Development Committee was held on 23.03.2018 at 2.30PM with the Principal in the chair.

Sri K.N.Behera, Sr.Clerk put various problems of office regarding shortage of space due to stock of old (more than 20 years and above). He informed that, the most of files documents, wooden selves, almirahs etc. in Store Room have already been damaged due to sinkage of water from the water storage in the roof. Further, these are not in use presently. He put proposal for dispose of old file documents etc to avail more space and keep current files and documents for smooth running of College office.

Dr.I.P.Mohanty, Administrative Bursar and Admission in charge proposed to sift the SAMS Laboratory from present location to College Office. The Store Room in the College office will be utilized for SAMS Laboratory for better space and communication with students and public for smooth e-admission.



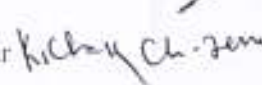
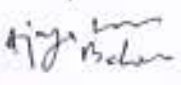
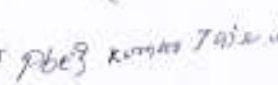


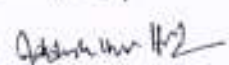
After thorough discussion it is decided that, a Committee will be constituted to examine and verify the essentiality of these files, documents and other items in Store Room. If the Committee will be satisfied these may be disposed of as early as possible.

Further, it is decided to keep the damaged wooden Almirahs, selves, and other items in the newly constructed Store Room until the further order. Only the files and documents which are not in use is to be disposed of.

The meeting is ended with vote of thanks.

Members Present in the meeting:

  
Principal

- |   |  |
|---|--|
| 1. Dr. I. P. Mohanty, Administrative Bursar      | 5. Sri P.K. Sethy, Administrative Bursar, +2  |
| 2. Sri K.C. Jena, Academic Bursar                | 6. Sri A.K. Behera, Accounts Bursar, +2       |
| 3. Sri A.K. Jaiswal, Accounts Bursar             | 7. Mr. P. Xess, Jr. Lecturer                  |
| 4. Dr (Mrs) Sasmita Samal, Controller of Exams.  | 8. Sri A.K. Hota, Jr. Lecturer.               |

  
Principal  
Govt. (Auto) College  
Rourkela



**GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA**  
**RESOLUTION OF JOINT MEETING OF DEVELOPMENT COMMITTEE & PURCHASE COMMITTEE**  
**HELD ON 19.04.2018. AT 2:30 PM**

\*\*\*\*\*

A Joint meeting of Development Committee and Purchase Committee was held on **19.04.2018 at 2:30 PM** with the Principal in the chair.

After thorough discussion the Committees decided and resolved that :

1. a) Tender Call will be invited from interested, reputed supplier / Dealer to supply Diesel Generator set to the College to avoid frequent power cut specially during the Summer Season, to solve the problems of Computer Practical Classes and smooth running of computer works in day to day administration during power cut. It was decided to purchase 02 Diesel Generator Set. The expenditure towards purchase of Diesel Generator Sets will be met from the balance amount of College Examination(+2 &+3) head and the amount collected in Career Counseling Head ,e-Governance head of the College(both +2 & +3) for the session 2017-18.  
b) It was unanimously decided that, the amount required for fuel consumption for Diesel Generator Sets will be met from Self-Financing and Auto. Examination Fund. For maintenance of Generator Machine a Temporary Care Taker/ Technical person may be engaged or a remuneration of Rs.1000/- (Rupees one thousand) only p.m may be given to the person to be engaged for the said work. The Remuneration will be met from the Self-financing and Auto. Examination Fund.
2. It was decided that, the estimate submitted by Sri A.K. Behera, Junior Lecturer in Math and in charge of Information Technology (+2) for renovation of IT Laboratory is approved. Sri Behera is instructed to follow the official procedure for renovation of the Laboratory.
3. It was resolved that, the First Floor of Autonomous Examination Cell will be used as Controller Office & Auto. Exam Cell and the Ground Floor will be used for College Examination Section from coming Session, 2018-19. Necessary arrangements shall be made by the Controller of Examinations for early completion of the same. The expenditure will be met from Auto. Examination Fund. Repairing of Computer Laboratories and replacement of damaged tiles will be made. The expenditure will be met from Self financing account.
4. It was decided that, the SAMS Laboratory will be shifted from present location to College Office. Necessary arrangement will be taken immediately to activate SAMS Laboratory in new location before commencement of e-Admission for the session 2018-19. Dr. A.K. Jaiswal and DEO SAMS will be instructed to expedite the process for completion. The expenditure for the same will be met from SAMS Fund.

  
Principal  
Govt. (Auto) College  
Rourkela





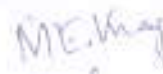







5. In the meeting it was decided to repair the Desk and Benches in the Room No. 21, Room No.23, Room No.25, Room No.121 & Room No.125 before commencement of Academic Session,2018-19. Further, it was resolved that, new Benches, Desks & Stool will be purchased for Department of Chemistry, Botany & Zoology from Departmental Development Fund of P.G.Courses.

6. It is decided that, the expenditure towards Gardening/Flowering inside & outside the College premises/ Autonomous Examination Cell will be met from the Departmental Development Fund of P.G Dept./ M.Phil Dept. and from the balance money of Sale of Admission application Form for PG & M.Phil.

The resolution of this committee will be placed before the Academic Council & Executive Committee for post-facto approval.

The meeting is ended with vote of thanks to the chair and others.

**Members of Committee Present:**

1. Dr. I.P. Mohanty 
2. Sri A.K. Jaiswal 
3. Dr (Smt.) S. Samal 
4. Sri. K.C. Jena 
5. Smt. N. Sahu
6. Mrs. M.E.K. Nag 
7. Sri R. Dasgupta 
8. Mrs. L.M. Barla 
9. Mrs. C. Turkey 
10. Sri A.K. Behera 
11. Mr. P. Xess
12. Dr. B. Parija 
13. Dr.B.K.Behera 
14. Smt.B.Kujur 

  
Principal

  
Principal  
Aut. (Auto) College  
Bourkela



**GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA**

**RESOLUTION OF JOINT MEETING OF DEVELOPMENT COMMITTEE & PURCHASE COMMITTEE  
HELD ON 23.05.2018. AT 2:30 PM**

\*\*\*\*\*

A Joint meeting of Development Committee and Purchase Committee was held on 23.05.2018 at 2:30 PM with the Principal in the chair.

After thorough discussion the Committees decided and resolved that :

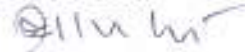


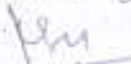
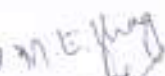




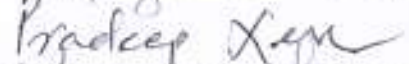

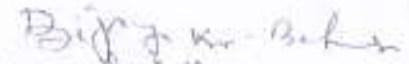

It was decided to the unspent balance amount in various Heads will be spent for various developmental works as per the estimate submitted by PWD/PHD/GED.

It was decided, the amount of expenditure for concealing wiring of Examination wing as well as Class Rooms in the College will be met out of unspent balance amount in Civil & Electrical Head and Autonomous Examination Fund as per the estimate submitted PWD/PHD/GED.

The resolution of this committee will be placed before the Academic Council & Executive Committee for post-facto approval.

The meeting is ended with vote of thanks to the chair and others.

**Members of Committee Present:**

1. Dr. L.P. Mohanty 
2. Sri A.K. Jaiswal 
3. Dr (Smt.) S. Samal 
4. Sri. K.C. Jena 
5. Smt. N. Sahu
6. Mrs. M.E.K. Nag 
7. Sri R. Dasgupta 
8. Mrs. L.M. Barla 
9. Mrs. C. Turkey 
10. Sri A.K. Behera 
11. Mr. P. Xess 
12. Dr. B. Parija 
13. Dr.B.K.Behera 
14. Smt.B.Kujur 



( Dr.D.Behera)

Principal



Principal  
Govt. (Auto) College  
Rourkela



## ସରକାରୀ ସ୍ୱୟଂଶାସିତ ମହାବିଦ୍ୟାଳୟ, ରାଉରକେଲା

ପ୍ଲୋ.ଅ.- ପାନପୋଷ, ଡି.- ସୁନ୍ଦରଗଡ଼, ଓଡ଼ିଶା - ୭୬୯୦୦୪, ଦୂରଭାଷ- ୦୬୬୧୧-୨୬୬୪୫୮୯

### GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

AT/PO PANPOSH, ROURKELA-769004, DIST.SUNDARGARH, ODISHA, INDIA

TEL./FAX- 0661-2664586 Email- [principal@gacl.ac.in](mailto:principal@gacl.ac.in) Website- <http://www.gacl.ac.in>

No. \_\_\_\_\_ //GACR.

Date, \_\_\_\_\_ //

From

The Principal,  
Govt. (Auto.)College, Rourkela.

To

The Principal Secretary to Government,  
Department of Higher Education,  
Government of Odisha, Bhubaneswar.

Sub:- Proposal for re-constitution of Executive Committee in this college.

Sir,

With reference to the subject cited above, I am to say that, the validity of last Executive Committee formed has been over and needs re-constitution of Executive Committee in this college.

Following names are suggested for approval and re-constitution of Executive Committee.

1. Chairman :
  - i) ✓ Prof.(Dr.) Simanchal Panigrahi,  
Senior Professor & President, Teachers' Association,  
Department of Physics & Astro Science, NIT, Rourkela.
  - ii) Prof.(Dr.) Durga Prasad Mohapatra,  
HOD., Deptt. of Computer Science, NIT., Rourkela.
  - iii) Prof.(Dr.) Suresh Chandra Mohanty,  
Professor, Deptt. of Mechanical Engineering,  
NIT, Rourkela.
2. Members(Professional) - ✓ Dr. Debendranath Sahoo,  
Sr. Deputy Director, IGH, Rourkela.
3. Member(Industrialist) - ✓ Sri Shyam Lal Singhal,  
Ex-President, Chamber of Commerce, Rourkela.
4. Member(Educationalist)  
(Nominated by Principal) - Dr. Debendra Mohan Praharaj,  
Ex-Principal, Ispat Autonomous College, Rourkela &  
Registrar, PIET, Rourkela.
5. Member (UGC Nominee) - ✓ Sri A.K. Dogra, Financial Advisor.
6. Member (State Govt. Nominee) - ✓ Registrar, G.M. University, Sambalpur.

Contd.-2



7. Member (University Nominee) - ✓ Registrar, Sambalpur University, Jyoti Vihar, Burla.
8. Member Secretary - ✓ Principal, Govt. (Auto.) College, Rourkela.
9. Members (Nominated by Principal)
- |    |   |
|----|---|
| 1. | Smt. M. Patra, Reader in Physics        |
| 2. | Dr. Debendranath Behera, Reader in Odia |

Consent from all the proposed members have been obtained and kept in the office. NAAC Peer Team is expected to come for renewal of accreditation in the month of January, 2016 and formation of Executive Committee is essential prior to visit of NAAC.

You are therefore, requested to kindly approve the proposal for re-constitution of the Executive Committee at an early date.

Yours faithfully,

Principal,  
Govt.(Auto.) College, Rourkela.



Principal  
Govt. (Auto) College  
Rourkela

6-53

✓ ✓

GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

MINUTES OF IQA CELL MEETING HELD ON 15.03.2018 AT 1.30 P.M

As per the notice No. 777/GACR, Dt. 12.03.2018 a meeting of IQA Cell was conducted on 15.03.2018 in the IQA Cell chamber to discuss about the progress and action taken report of the previous meeting held on 16.12.2017 under the chairmanship of Principal and in presence of following members.

1. Dr. D. Behera, Principal & Chairman

2. Sri R. Dasgupta, Lecturer in Bot & Coordinator, IQAC

3. Dr. I. P. Mohanty, Reader in Stat. & Administrative Bursar.

4. Smt. Nabaneeta Sahoo, Reader in English

5. Sri Papun Chhotray, Industrialist as member

*Dr. D. Behera*  
*R. Dasgupta*

*Iswar Pr. Mohanty*

*P. Chhotray*

The progress and the action taken report on the resolution of the meeting held on 16.12.2017 were discussed and was found to have taken care of.

Further, the following developmental work of the College were discussed and resolved unanimously for implementation.

- i) A grand Portico to be build in front of the College for widening the entrance and fitting the entrance with ramp facilities for the differently abled students.

*R. Dasgupta*  
Coordinator, IQAC

*Dr. D. Behera*  
Chairman

Member

*Iswar Pr. Mohanty*  
Member

Member

*P. Chhotray*

*Nabaneeta Sahoo*

*Dr. D. Behera*

Principal  
Govt. (Auto) College  
Rourkela



GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

MINUTES OF IQA CELL MEETING HELD ON 18.04.2018 t 2.00 P.M

As per the notice No. 1089/GAR, Dt. 17.04.2018 a meeting of IQA Cell was held in the chamber of the Principal to discuss about the implementation of following developmental work of the College and the progress action taken of the meeting held on 18.04.2018 in presence of following members.

1. Dr. D.Behera, Principal I/c & Chairman.
2. Sri R.Dasgupta, Co-ordinator (IQAC)
3. Dr. I. P. Mohanty, Reader in Statistics, Administrative Bursar as member.
4. Sri K.C Jena, Academic Bursar as member
5. Dr.A.K. Jaiswal, Accounts Bursar as member.
6. Sri Papun Chhotaray, Industrialist as member

It was seen that the progress and action taken on the previous meeting's resolution is progressing satisfactorily.

It was also proposed to undertake the following developmental activities for the College.


- i) Renovation of toilets and separate toilets accessible to both Girls and Boys.
- ii) New furniture be purchased for class rooms keeping in view the increase in strength of students.
- iii) A.Cs to be purchased for installation in the office of the Controller of examinations.
- iv) To undertake various extension activities by NSS, RSC, such as Campus cleaning plantation programme & Blood Grouping.
- v) To construct one Boys' Hostel.
- vi) To use eco-friendly fuel in hostel mess to reduce pollutions- eg. Pellets, Bio-gas, etc.

  
Coordinator, IQAC

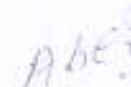
  
Chairman

  
Member

  
Member

  
Member

  
Principal  
Govt. (Auto) College  
Rourkela

  
Member

**GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA**

**MINUTES OF IQA CELL MEETING HELD ON 18.05.2018 at 12.30 P.M**

The IQA Cell conducted a meeting vide notice no 1300/GACR, Dt. 08.05.2018 at 12.30 P.M in the IQA Cell to discuss following matters. The meeting was chaired by Principal and was held in presence of following members.

1. Dr. D.Behera, Principal I/c & Chairman.
2. Sri R.Dasgupta, Co-ordinator(IQAC)
3. Dr. I. P. Mohanty, Reader in Statistics, Administrative Bursar as member.
4. Sri K.C Jena, Academic Bursar as member
5. Dr. A.K. Jaiswal, Accounts Bursar as member.
6. Sri Papun Chhotaray, Industrialist as member.

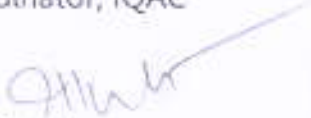
The following resolutions were made.

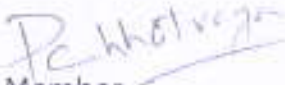
- i) Students feedback is to be collected from each department to find out the short-comings of the students in teaching learning process.
- ii) As per the CBCS Syllabus the students especially of P.G. Classes should be advised to undertake internship programmes in institutes of repute for their project works.
- iii) Induction programmes for students to be admitted for UG and P.G. Courses for the session 2018-19.

The action taken for the resolutions of the last meeting held on 12.03.2018 was reviewed and was found to progress satisfactory.

  
Coordinator, IQAC

  
Chairman

  
Member

  
Member





Principal  
Govt. (Auto) College  
Rourkela

18/05/18




**GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA**

**MINUTES OF IQA CELL MEETING HELD ON 20.06.2018 at 1.00 P.M**

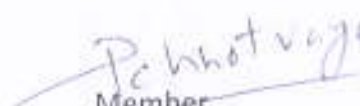
A meeting was held by the IQA Cell on 20.06.2018 at 1.00 P.M to discuss about the conduct and implementation of following activities in the College. The following members were present.


1. Dr. D.Behera, Principal I/c & Chairman.
  2. Sri R.Dasgupta, Co-ordinator(IQAC)
  3. Dr. I. P. Mohanty, Reader in Statistics, Administrative Bursar as member.
  4. All HODs of Departments
  5. Sri Papun Chhotaray, Industrialist as member.
  6. Dr. D.K. Singh, Faculty in charge of website.
  7. Sri J.K. Samantaray, Faculty in Charge of website.
- 
- a) To conduct a week long Seminars jointly and individually by different departments, preferably after the end of Semester –I , III, V(UG) and Semester-I ,III(P.G), 2018-19 Session.
  - b) Also keeping in view the implementation of CBCS Course, Workshops be arranged for different departments by inviting participation of faculties from nearby colleges.
  - c) Drainage work of sewerage of institution be made to facilitate its' disposal.
  - d) College website be re-constructed for wide accessibility.
  - e) The action taken report was discussed and the progress made was reviewed. It was found to be satisfactory.

  
Coordinator, IQAC

  
Chairman

  
Member

  
Member

  
Principal  
Govt. (Auto) College  
Rourkela

**GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA**

**MINUTES OF IQA CELL MEETING HELD ON 05.07.2018 at 3.00 P.M**

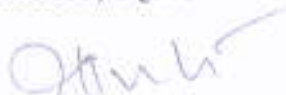
The IQA Cell held a meeting under the Chairmanship of the Principal to discuss about the preparation for NAAC peer team visit about the submission of SSR report in presence of following members on 05.07.2018 at 3.00 P.M as per the notice No. 1275/GACR, dt. 03.07.2018.

1. Dr. D.Behera, Principal I/c & Chairman.
2. Sri R.Dasgupta, Co-ordinator(IQAC)
3. Dr. I. P. Mohanty, Reader in Statistics, Administrative Bursar as member.
4. Sri Hitendra Nag, Member Alumni

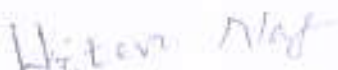
The Proceedings of previous meeting was discussed and the progress and the action taken report was reviewed. It was found to be progressing properly. In addition following resolutions were made for implementation.

1. A Faculty Development Programme be held in the College for enriching the quality of teaching for larger interest of the students.
2. A Student Development Programme be conducted for a holistic development of the students.

  
Coordinator, IQAC

  
Member

  
Chairman

  
Member

  
Principal  
Govt. (Auto) College  
Rourkela



GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

MINUTES OF IQA CELL MEETING HELD ON 21.08.2018 at 11.00 A.M

The IQA Cell convened a meeting presided over by the Chairman-cum -Principal on 21.08.18 at 11.00 AM. The meeting was attended by the following members.

1. Dr. D.Behera, Principal I/c & Chairman.
2. Sri R.Dasgupta, Co-ordinator(IQAC)
3. Dr. I. P. Mohanty, Reader in Statistics, Administrative Bursar as member.
4. Sri Hiten Nag, Alumni member

The following resolutions were taken and the progress and action taken on the resolutions made on the last meeting held on 20.06.2018 was also reviewed and found to be satisfactorily progressing.

- i) Study Tour be arranged by the Departmental Heads for the students of different departments for exposure and furthering their education.
- ii) Laboratory equipments be procured in good numbers for different departments for strengthening the experimentations of the practical portions of the curriculum.
- iii) The procure books of recent additions and for Library from reputed publications especially keeping in mind the opening of New Departments in P.G. & M.Phil Courses.

  
Coordinator, IQAC

  
Member

  
Chairman

  
Member

  
Principal  
Govt. (Auto) College  
Rourkela

GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

MINUTES OF IQA CELL MEETING HELD ON 18.09.2018 at 12.00 Noon

A meeting by the IQA Cell was held on 18.09.2018 at 12.00 Noon in the IQA Cell with the Chairmanship of the Principal in presence of following members.

1. Dr. D. Behera, Principal i/c & Chairman.
2. Sri R. Dasgupta, Co-ordinator (IQAC)
3. Dr. I. P. Mohanty, Reader in Statistics, Administrative Bursar as member.
4. Sri Papun Chhotaray, Industrialist as member.

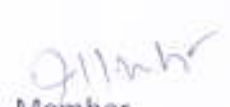
The following resolutions were made.

- a) It was unanimously decided to install more number of CCTVs in Class Rooms to strengthen teaching learning process and attendance of faculties in time in the class rooms based on feedback report of students.
- b) To use portable projector by faculty members for improving teaching quality.
- c) To purchase more number of Photocopier.

The action taken report of meeting held on 21.08.2018 was reviewed and was found to be satisfactory.

  
Coordinator, IQAC

  
Chairman

  
Member

  
Member

  
Principal  
Govt. (Auto) College  
Rourkela



**GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA**

**MINUTES OF IQA CELL MEETING HELD ON 11.10.2018 at 2.00P.M**

A meeting of IQA Cell was held on 11.10.2018 at 2.00 P.M and following resolutions were made.

- i) In view of conduct of various competitions and spring festival the Amphitheater needs to be renovated.
- ii) Purified drinking water facilities both in College and Hostels.
- iii) To display flowchart of important experiments in the form of Charts in the Science Laboratories.
- iv) Display Map of College in front of building.

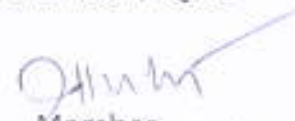
The meeting was chaired by the Principal and attended by following members:

1. Dr. D.Behera, Principal I/c & Chairman,
2. Sri R.Dasgupta, Co-ordinator(IQAC)
3. Dr. I. P. Mohanty, Reader in Statistics, Administrative Bursar as member.
4. HODs of Science Departments.



The action taken report of the meeting held on 18.09.2018 was also reviewed and was found to be progressing satisfactorily.

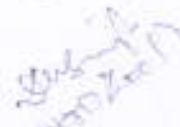

  
Coordinator, IQAC

  
Chairman

  
Member  
(H.O.D & Admin. Bursar)

Member

 S1  
HOD (Chem.)  
 Dr. Behera  
Co-ordinator  
(H.O.B.)

 Dr. Behera  
HOD (Zoo)  
 Dr. Behera  
HOD (Physics)

 Dr. Behera  
HOD (C.C.)



Principal  
Govt. (Auto) College  
Rourkela

**GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA**  
**MINUTES OF IQA CELL MEETING HELD ON 09.11.2018 at 1.15.P.M**

A meeting of IQA Cell was held on 09.11.2018 at 1.15 P.M.P.M and the following resolutions were made. The following actions taken based on the feedback from the students and the analysis made.

**STUDENTS FEED BACK:**

(Action taken report) :


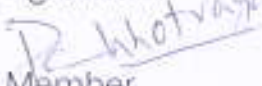

- i) Installation of CCTVs in class rooms.
- ii) PPT presentation in Class has been notified to departments.
- lii) Regular cleaning of toilets by sweepers employed by the College through sanitary agencies.
- iv) Purchase of Desks & Benches in sufficient numbers for Class Rooms.
- v) Replacement of Black Boards by White Boards.
- vi) Purchase of 70(Seventy) numbers of Computer with latest configuration installed in Computer Science Department for students practical.
- vii) Questions of previous years Semester Examinations have been provided to every departments from the office of the Controller of Examinations in order to acquaint the students with the new pattern of examination(CBCS).

**Members present:**

1. Dr. D.Behera, Principal I/c & Chairman.
2. Dr.I.P.Mohanty, Administrative Bursar
- 3.Dr. R.K.Pradhan, Academic Bursar
- 4.Dr.B.K.Behera, Accounts Bursar
- 5.Sri Papun Chhotaray, Industrialist member.

The action taken report of the meeting held on 18.09.2018 was also reviewed and was found to be progressing satisfactorily.

  
Coordinator, IQAC  
  
Member

  
Chairman  
  
Member  
  
Principal  
Govt. (Auto) College  
Rourkela



GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

MINUTES OF IQA CELL MEETING HELD ON 16.12.2017 AT 11.00 A.M

A meeting of IQA Cell was convened on 16.12.2017 at 11.00 A.M in chamber of the Principal. The matters pertaining to developmental works of the College were discussed in presence of the following members with the Principal in the chair.

1. Dr. D. Behera, Principal as Chairman

2. Sri R. Dasgupta, Lecturer in Botany & Coordinator, IQAC

3. Dr. I.P. Mohanty, Reader in Stat & Administrative Bursar

4. Dr. B.K. Behera, Lecturer in Hindi

*Dr. D. Behera*  
*Sri R. Dasgupta*  
*Dr. I.P. Mohanty*

*Dr. B.K. Behera*

The Progress and the course of action take on the resolution of the meeting held on 17.09.2017 were discussed and members present were satisfied with the progress.

Further, the resolutions on the following points were made after it was discussed among the members present.

- i) To renovate the electrical works of the Boys' Hostel.
- ii) The Botanical Garden to be renovated and plants of different varieties to be planted for the wider interest of the students of Botany Department.

*Sri R. Dasgupta*  
Coordinator, IQAC

*Dr. D. Behera*  
Chairman

Member

*Dr. I.P. Mohanty*  
Member

*Dr. B.K. Behera*  
Member

*Dr. D. Behera*  
Principal  
Govt. (Auto) College  
Rourkela  
Principal  
Govt. (Auto) College  
Rourkela

GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

MINUTES OF IQA CELL MEETING HELD ON 17.09.2017.2017 AT 11.00 A.M

The IQA Cell meeting convened on 17.09.2017 at 11.00 A.M in the presence of the following members.

1. Dr. D. Behera, Principal & Chairman
2. Sri R. Dasgupta, Lecturer in Bota & Coordinator, IQAC
3. Dr. I.P. Mohanty, Reader in Stat & Administrative Bursar
4. Smt. Nabaneeta Sahoo, Reader in English
5. Sri Papun Chhotray, Industrialist as member

*Dr. D. Behera*  
*Sri R. Dasgupta*  
*Dr. I.P. Mohanty*  
*Smt. Nabaneeta Sahoo*  
*Papun Chhotray*  
*(Swar Pr. Mohanty)*

The Progress and the Course of action taken of othe resolution on 24.06.2017 were presented and discussed. It was found to be sat isfactory.

Further, the following matters were resolved after a detailed discussion.

- i) To take necessary steps for construction of a Computer Centre for strengthening I.T. education.
- ii) For construction work of Principals Chamber and College building.
- iii) For water supply system to Hostel a nd College building.

*Sri R. Dasgupta*  
Coordinator, IQAC

*Dr. D. Behera*  
Chairman

Member

*Swar Pr. Mohanty*  
Member

*Smt. Nabaneeta Sahoo*  
Member

*Papun Chhotray*

*Dr. D. Behera*


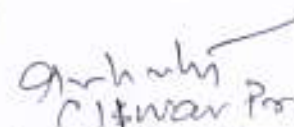


Principal  
Govt. (Auto) College  
Rourkela



GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

MINUTES OF IQA CELL MEETING HELD ON 24.06.2017 AT 1.30 P.M


A meeting of IQA Cell was conducted on 24.06.2017 at 1.30 P.M in the IQA Cell under the chairmanship of the Principal. The following members were present.

1. Dr.D.Behera, Principal & Chairman 
2. Dr.I.P.Mohanty, Reader in Stat. & Administrative Bursar  mohanty
3. Sri R.Dasgupta, Lecturer in Bot. & Coordinator, IQAC  Dasgupta
4. Dr.B.K.Behera, Lecturer in Hindi 

Action taken report of the resolution of the meeting on 13.03.17 was discussed. It was found to be satisfactory.

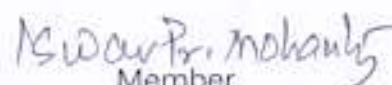
Further the following resolutions were made after threadbare discussions.


- i) Construction of Class Room is highly essential keeping in mind the increase of number of classes and students. Action may be taken in this regard.
- ii) Extension of Library to accommodate more books and make adequate space for study for both faculties and students.

  
Coordinator, IQAC

  
Chairman

Member

  
Member

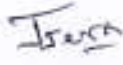

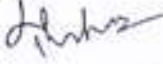
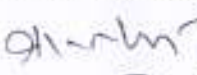
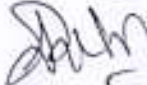
  
Member

  
Principal  
Govt. (Auto) College  
Rourkela

GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

MINUTES OF IQA CELL MEETING HELD ON 13.03.2017 AT 11.00 A.M

A meeting of IQA Cell was held on 13.03.2017 at 11.00 in IQA chamber with Principal in the chair in order to discuss various matters related to the College. The Meeting was attended by following members.

1. Dr.(Mrs) J.Jena, Principal I/c and Chairman 
2. Dr.B.K.Behera, Lecturer in Hindi & Coordinator IQAC 
3. Smt. M.Patra, Reader in Phy. & Administrative Bursar 
4. Dr.I.P.Mohanty, Reader in Stat.  (Swarup Prasad Mohanty)
05. Dr.D.Behera, Reader in Odia 

Action taken report on the points discussed on 17.12.2016 to be resolved was put forth. It was found to be satisfactory.

In addition, the following matters were discussed for implementation.

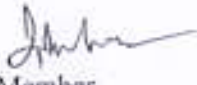
- i) Felling of the Eucalyptus Trees in front of the College building and cleaning the weeds for making space for plantation of other ornamental & few Palm plants.
- ii) To install D.G Set to facilitate uninterrupted Power supply due to frequent power cut.
- iii) to tie up with OSOU for introduction of new skill enhancement courses like CGC, CSSITS, CEC, RM, etc.

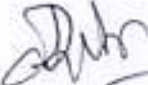
  
Coordinator, IQAC

  
Chairman

Member

  
Member

  
Member



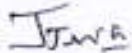

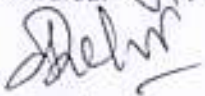


  
Principal  
Govt. (Auto) College  
Rourkela



GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

MINUTES OF IQA CELL MEETING HELD ON 17.12.2016 AT 1.30 P.M

A Meeting of IQA Cell was convened on 17.12.2016 at 2.00 P.M to discuss about the matters of the College. It was chaired by the Principal. The following members were present.

- 1. Dr(Mrs) J.Jena, Principal I/c and Chairman 
- 2. Smt.M.Patra, Reader in Phy. & Administrative Bursar 
- 3. Dr.D. Behera, Reader in Odia 
- 4. Dr. N.Patel, Lecturer in Chem. 
- 5. Sri Hiten Nag, Member as Alumni 

Action taken report on the meeting held on 23.09.2016 were discussed and was satisfactory.

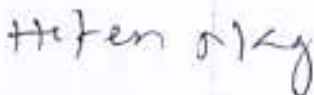
In addition the following matters were resolved for implementation.

- i) As a good member of minority students are studying in the College and are native of distance places, they require accommodation (Hostel facilities). Hence a hostel for them needs to be constructed.
- ii) Installation of Aqua Guard to facilitate purified drinking water.

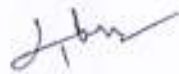
Coordinator, IQAC

  
Chairman

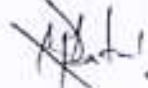
Member



Member



Member





Principal  
Principal  
Govt Govt (Auto) College  
Rourkela

GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

MINUTES OF IQA CELL MEETING HELD ON 23.09.2016 AT 11.00 A.M

A meeting of IQA Cell was held on 23.09.2016 to review the action taken on the resolutions taken on 26.06.2016 & other developmental works to be carried forward. Principal chaired the meeting.

The action taken on the resolutions of the meeting held on 26.06.2016 was found to be progressing satisfactorily.

In addition the following works were resolved to be implemented.

- i) To make available few wheel chairs for the differently abled students.
- ii) To build rest Rooms for the differently abled students.
- iii) To install CCTV in important locations to watch the activities of the students and outsiders.

Members present:


1. Dr.(Mrs.) Prativa Sahoo, Principal I/c & Chairman.

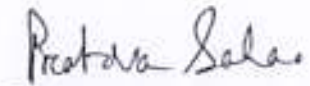
2. Dr.B.K.Behera, Lecturer in Hindi & Coordinator, IQAC


3. Dr.I.P.Mohanty, Reader in Stat. & Administrative Bursar.

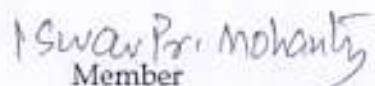
4. Dr(Smt) J.Jena, Reader in Odia as member

5.Sri R.Dasgupta, Lecturer in Botany as member

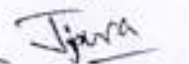
  
Coordinator IQAC

  
Chairman

  
Member

  
Member

Member

  
(J. Jena)

  
Principal  
Govt. Autonomous College  
Rourkela



GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

MINUTES OF IQA CELL MEETING HELD ON 26.06.2016 AT 1.30 P.M

A meeting of IQA Cell was held to review action taken on the previous meetings and following resolutions were also taken on 26.06.2016 in the IQA Cell. The meeting was chaired by the Principal. The following members were present.

1. Dr.(Mrs.) Prativa Sahoo, Principal I/c & Chairman.
2. Dr.B.K.Behera, Lecturer in Hindi & Coordinator, IQAC
3. Dr.I.P.Mohanty, Reader in Stat. & Administrative Bursar.
- 4.Smt.M.Patra, Reader in Physics as member
5. Sri Papun Chhotray, Industrialist as member

*Behera*  
*Dr. I.P. Mohanty*  
*(Smt. M. Patra)*  
*Chhotray*

The action taken report on the meeting held on 14.03.2016 were reviewed and found to be progressing satisfactorily.

In addition, the following resolutions were made.

- i) To renovate the staff quarters and its maintenance .
- ii) To take necessary steps for concealed wiring of College building.

*Behera*  
Coordinator, IQAC

*Prativa Sahoo*  
Chairman

Member

*Smt. M. Patra*  
Member

*Dr. I.P. Mohanty*  
Member

*Chhotray*

*Principal*  
Principal  
Govt. (Auto) College  
Rourkela

GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

MINUTES OF IQA CELL MEETING HELD ON 14.03.2016 AT 11.00 A.M.

A meeting of IQA Cell was held on 14.03.2016 at 11.00 A.M in the IQA Cell with Principal in the Chair to discuss and review about the previous meeting held on 20.12.2015. The members present were :

1. Dr.(Mrs.) Prativa Sahoo, Principal I/c & Chairman.

2. Dr. B.K. Behera, Lecturer in Hindi & Coordinator, IQAC

3. Dr. I.P. Mohanty, Reader in Stat. & Administrative Bursar.

4. Sri Hiten Nag, Member as Alumni.

*Behera*  
*Prativa Sahoo*  
*(Swar Pr. Mohanty)*  
*Hiten Nag*

The action taken report of the meeting held on first reviewed is found to be progressing well. Further, following resolutions were made for the developmental work of the College.

- a) Purchase of Sports equipments be mad to facilitate the students to participate in various games.
- b) As more number of girls students are reading in the College from distant places, more hostel are required to accommodate them . Hence a Girls' Hostel needs to be built on a war footing.

*Behera*  
Coordinator, IQAC

*Prativa Sahoo*  
Chairman

Member

*Swar Pr. Mohanty*  
Member

Member

*Hiten Nag*

*Prativa Sahoo*

Principal  
Govt. (Auto) College  
Rourkela



GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

MINUTES OF IQA CELL MEETING HELD ON 28.09.2015 AT 11.00 A.M.

A meeting of IQA Cell was held on 28.09.2015 at 11.00 A.M to discuss about the action taken pertaining to the resolutions made on the meeting held on 13.03.2015. the members present were

1. Dr.(Mrs.) Prativa Sahoo, Principal I/c & Chairman.

2. Dr.(Mrs.) K. P. Kapani, Reader in Hindi, Co-ordinator(IQAC)

3. Dr. I. P. Mohanty, Reader in Statistics, Administrative Bursar as member.

4. All HODs of Science Departments.

5. Sri Papun Chhotray, Industrialist as member

*Dr. I. P. Mohanty*  
*(Iswar Prasad Mohanty)*  
*P. Chhotray*

The action taken were found to be satisfactory.

The following resolutions were also made to impart innovative teaching practices.

- i) All HODs having LCD Projector were informed to prepare PPT for imparting teaching through ICT.
- ii) To conduct assessment test at least once in a week to review their assess over the subject.

  
Coordinator, IQAC

  
Chairman

Member

*Iswar Pr. Mohanty*  
Member

Member

*P. Chhotray*

*Sachin*  
*J. Sahoo*  
*Chhotray*

  
Principal  
Govt. (Auto) College  
Rourkela

GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

MINUTES OF IQA CELL MEETING HELD ON 27.06.2015 AT 2.00P.M

A meeting of IQA Cell was held on 27.06.2015 at 2.00 P.M to discuss on the various matters pertaining to IQA Cell in presence of following members of the Cell. The meeting presided over by the Principal in the chair.

1. Dr.(Mrs.) Prativa Sahoo, Principal I/c & Chairman.

2. Dr.(Mrs.) K. P. Kapani, Reader in Hindi, Co-ordinator(IQAC)

3. Dr. I. P. Mohanty, Reader in Statistics, Administrative Bursar as member. *Prativa Sahoo*  
*ISwar Pr. Mohanty*

4. Smt. Nabaneeta Sahoo, Reader in English as member

5. Sri Papun Chhotray, Industrialist as member. *P. Chhotray*

The review of the previous meeting held on 13.03.2015 was made and action taken report was discussed. It was found to have progressed satisfactorily.

The following resolutions were also made.

- i) Automation of Library be made for better accessibility.
- ii) A Research Cell be made to facilitate research work of faculty members & students.
- iii) Available L.C.D Projectors be fitted permanently in the respective departments.

*[Signature]*  
Coordinator, IQAC

*Prativa Sahoo*  
Chairman

Member

*ISwar Pr. Mohanty*  
Member

*[Signature]*  
Member

*P. Chhotray*

*[Signature]*  
Principal  
Govt. (Auto) College  
Rourkela



GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

MINUTES OF IQA CELL MEETING HELD ON 13.03.2015 AT 11.00 A.M

A meeting of the IQA Cell was convened on 13.03.2015 at 11.00 A.M in the chamber of Principal to discuss about the action taken report of the meeting held on 27.09.2014. Principal presided over the meeting. The meeting was attended by following members.

1. Dr.(Mrs.) Prativa Sahoo, Principal i/c & Chairman.

2. Dr.(Mrs.) K. P. Kapani, Reader in Hindi, Co-ordinator(IQAC)

3. Dr. I. P. Mohanty, Reader in Statistics, Administrative Bursar as member.

4. Sri Hiten Nag, Member as Alumni.

*Prativa Sahoo*  
*Ishwar Pr. Mohanty*

*Hiten Nag*

The action taken report of last meeting held on 27.09.2014 was found to be progressing & satisfactory. Further, the following resolutions were made for further course of action.

- a) Installation of fire extinguisher for the safety to students, staff and College property.
- b) To make the College Campus equipped with Wi-Fi facilities.

*Prativa Sahoo*  
Coordinator, IQAC

*Prativa Sahoo*  
Chairman

Member

*Hiten Nag*

*Ishwar Pr. Mohanty*  
Member

*Dr. I. P. Mohanty*

Principal  
Govt. (Auto) College  
Rourkela

GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

MINUTES OF IQA CELL MEETING HELD ON 22.12.2014 AT 2.00.P.M

A meeting of IQA Cell was convened on 22.12.2014 at 2.00 P.M to discuss about the progress of previous meeting and also to pass a resolution for implementation of few reforms and new skill based courses in presence of following members.

1. Dr.(Mrs.) Prativa Sahoo, Principal I/c & Chairman.

2. Dr.(Mrs.) K. P. Kapani, Reader in Hindi, Co-ordinator(IQAC)

3. Dr. I. P. Mohanty, Reader in Statistics, Administrative Bursar as member.

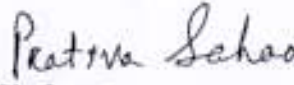
4. Dr.(Mrs.) P. Prasad, Reader in Botany as member.

5. Sri Papun Chhotray, Industrialist as member.

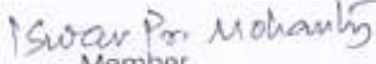
The action taken report of meeting held on 27.09.2014 was reviewed and found to be satisfactory. The following resolutions were also made for implementation.

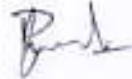
- Introduction of Entrance Test (both written & Viva voce) for selection candidates applying for P.G.Courses.
- To start student exchange programme.
- Beautification of College Campus.

  
Coordinator, IQAC

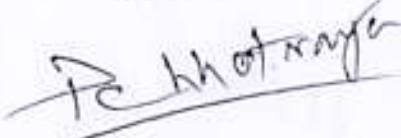
  
Chairman

Member

  
Member



  
Principal  
Govt. (Auto) College  
Rourkela


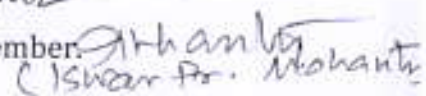





GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

MINUTES OF IQA CELL MEETING HELD ON 27.09.2014 AT 2.00.P.M

The IQA Cell meeting was held on 27.09.2014 in the IQA Cell presided over by the Principal. It was attended by following members.

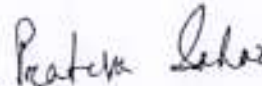
1. Dr.(Mrs.) Prativa Sahoo, Principal I/c & Chairman.
2. Dr.(Mrs.) K. P. Kapani, Reader in Hindi, Co-ordinator(IQAC) 
3. Dr. I. P. Mohanty, Reader in Statistics, Administrative Bursar as member.   
(Iswar Pr. Mohanty)
4. Dr.(Mrs.) P. Prasad, Reader in Botany as member. 

The action taken report of the meeting held on 30.06.2014 was discussed and reviewed. It was found to be progressing. However, further steps needs to be taken for its speedy completion.

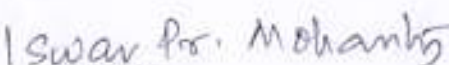
The following resolutions were also taken for its implementation.

- i) Procurement of new Computers for the computer Science Laboratory, by replacing the old computers.
- ii) Construction of new canteen for students & staff refreshment.
- iii) Repairing of Class Room Desk, Benches by Local Carpenter.
- iv) Cleaning & level ling of College playground.
- v) Repairing of pipe lines of Chemistry Department.

  
Coordinator, IQAC

  
Chairman

  
Member

  
Member

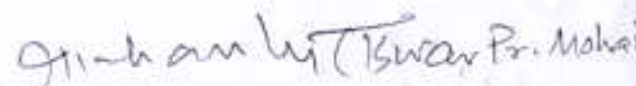
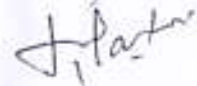

  
Principal  
Govt. (Auto) College  
Rourkela

GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

MINUTES OF IQA CELL MEETING HELD ON 30.06.2014 AT 1.30.P.M

A meeting of IQA Cell was held on 30.04.2014 to procure few fans, chair for Class Rooms, Air Conditioners, Almirah for College office.

The following members were present in the meeting.

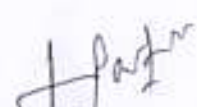
1. Dr. A. K. Patel, Principal as Chairman
2. Dr. I. P. Mohanty, Reader in Statistics as member 
3. Smt. M. Patro, Reader in Physics as member 
4. Dr.(Mrs.) K. P. Kapani, Reader in Hindi, Co-ordinator(IQAC) 

a) It was unanimously decided to procure following gadgets from different establishment.

- i) LED tube light fittings for office & library.
- ii) Replacement of new fans with old fans in the classrooms.
- iii) Purchase & installation of A.Cs & Almirah for office & departments.
- iv) Cleaning of college campus by municipality.

  
Co-ordinator

A. K. Patel  
Chairman

  
Member

Iswar Pr. Mohanty  
Member

  
Principal  
Govt. (Auto) College  
Rourkela